

**TOWN OF MEDARYVILLE**

**ORDINANCE NO. 2016-07-02**

**ADOPTING UNIFORM INTERNAL CONTROL STANDARDS**

**WHEREAS**, I.C. § 5-11-1-27 requires each political subdivision to maintain a system of internal controls in order to promote accountability and transparency; and

**WHEREAS**, in September 2015 pursuant to I.C. § 5-11-1-27(e) the Indiana State Board of Accounts developed and published the Uniform Internal Control Standards for Indiana Political Subdivisions in order to provide the basis of common understanding to assist public sector managers in complying with the internal control requirements; and

**WHEREAS**, the Uniform Internal Control Standards for Indiana Political Subdivisions Manual is available on the government website at [www.in.gov/sboa](http://www.in.gov/sboa) and contains the acceptable minimum level of internal control standards; and

**WHEREAS**, pursuant to I.C. § 5-11-1-27(g), after June 30<sup>th</sup>, 2016, all Indiana political subdivisions must develop local policies regarding internal controls and insure that personnel receive training on internal controls; and

**WHEREAS**, the Medaryville Town Board finds that the Town's policy regarding internal controls should be the internal control standards as set forth by the Indiana State Board of Accounts Uniform Internal Control Standards for Indiana Political Subdivisions Manual; and

**WHEREAS**, the fiscal officer of the Town of Medaryville is the Clerk/Treasurer, and pursuant to the Uniform Internal Control Standards for Indiana Political Subdivisions, the fiscal officer shall certify in writing that the Uniform Internal Control Standards have been adopted; and

**WHEREAS**, the Uniform Internal Control Standards require and mandate that the legislative body ensures that personnel as defined in I.C. § 5-11-1-27 shall receive training concerning the Uniform Internal Control Standards for Indiana Political Subdivisions and that the Clerk/Treasurer as the fiscal officer shall certify in writing that the personnel as defined by statute have received the required training.

**NOW THEREFORE THE TOWN BOARD OF THE TOWN OF MEDARYVILLE, INDIANA, ORDAINS AND ENACTS THE FOLLOWING:**

- 1) That the above recitations are adopted as findings by the Town Board; and
- 2) It is further ordered and determined that the Town of Medaryville hereby adopts as policy the internal control standards as set forth by the Indiana State Board of Accounts Uniform Internal Control Standards for Indiana Political Subdivisions Manual as expressly written and published by the Indiana State Board of Accounts in September 2015, and as amended from time to time; and
- 3) It is further ordained that at the time the annual financial report is electronically filed, the Clerk/Treasurer, as fiscal officer of the Town of Medaryville, shall certify in writing that the Uniform Internal Control Standards for Indiana Political Subdivisions have been adopted and shall certify that the personnel have been trained as required by law; and
- 4) In order to implement these Internal Control Standards, the Clerk/Treasurer shall certify in writing that personnel as defined in statute have received the required training. All officers, elected officials and employees are required to comply with the policy. Employees who fail to comply with this policy are subject to discipline, including but not limited to termination of their employment.
- 5) It is further ordained that this Ordinance takes effect upon its adoption by the Town Board.

6) It is further ordained that any ordinances inconsistent or in conflict with the terms of this ordinance are of no further force and effect and are specifically repealed. This ordinance shall be in full force and effect immediately upon adoption as set forth herein.

This Ordinance to be effective upon passage by the Council, approval by the Mayor, any necessary publication, and any necessary approval by the Indiana Department of Local Government Finance.

Passed by the Town Council of Medaryville, Indiana, this 20<sup>th</sup> day of July, 2016 by a vote of 3 yes to 0 no.

Robert Schultz  
Robert Schultz, President  
Medaryville Town Council

Suzanna J. Wilcoxon  
Suzanna Wilcoxon, Member  
Medaryville Town Council

Ray Saltsman  
Ray Saltsman, Member  
Medaryville Town Council

ATTEST:

Judy Harwood  
Judy Harwood, Town Clerk/Treasurer  
Medaryville, Indiana