

**TOWN OF MEDARYVILLE
MONTHLY MEETING
October 22, 2014**

The Town of Medaryville met in regular session on October 22, 2014 at 6:30 pm with the following members present:

Derrick Stalbaum	Council President
Carolyn Hager	Council Vice President
Corrie Hauptli	Council Member
Judy Harwood	Clerk Treasurer
Jackie Hines	Deputy Clerk
Amber Lapaich	Town Attorney
Keith Hauptli	Maintenance Supervisor
Sheri Gaillard	Assistant Town Marshal

Minutes:

The public reading of the minutes was waived this month; copies of the minutes were made available for the Council and the public to read prior to the meeting and also available on the Town's website (medaryville.net). Copies are on file in the Clerk Treasurer's office.

Council Member Hager made a motion to approve the minutes from the September 17, 2014 Council Meeting, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Claims:

Council Member Hager made the motion to approve claims as presented for September 2014, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Maintenance Request

Maintenance Supervisor Hauptli requested to spend money appropriated for the use of chemicals that have not used this year to purchase other supplies and blades for the plow. Council requested him to bring by the November meeting an itemized list of the most important to the least for them to review.

Council Member Hager made the motion to replace the snow plow blades, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Utility Report:Adjustments

Motion was made by Council Member Hauptli to approve the adjustment of \$124.43 due to water leaks, second by Council Member Hager.

Motion was carried with a vote of 3 yes 0 no.

Motion was made by Council Member Hauptli to approve the reposting of money into necessary funds within billing program for account 106500, second by Council Member Hager.

Motion was carried with a vote of 3 yes 0 no.

Procedure of dripping for extreme weather

Clerk Treasurer Harwood reminded the Council at the April 2014 Council Meeting they would review water dripping before the next seasons severe weather. Studies with the past Council in 2009 decided an excessive amount of treated water was lost and they would no longer make adjustments for dripping. Adjustments were given last year for dripping due to extenuating circumstances and once again studies showed an excessive amount of treated water lost. Council decided to wait to address dripping in an emergency situation and will call an emergency meeting to decide the potential problems of risk due to the cold weather.

Keystone training class

Clerk Treasurer Harwood announced the Annual Keystone User meeting will be Wednesday, November 12, 2014 and the Town Hall will be closed.

Town Marshal:

Assistant Marshal Sheri Gaillard submitted the September monthly stats. She also reminded the Town Council in two years the Town Police Vehicle will need to be replaced.

Update for Ordinance 2014-08-01

Following up on the Council request to cite any Garage Sale ordinance violations, one was enforced today and has been paid through the Ordinance Violation Bureau.

As the Town has started issuing citations for those in violations of Town Ordinances the Police Department asked the Council, after driving the Town and citing 16 garbage cart violations, should they issue the citations or give warnings. The Town Council stated the Ordinance has been publicized but feel a stern warning attached to the next utility bill with the amount of the fine is necessary. The Police Department will patrol after the warning and mail citations with a copy of the ordinance to each violator.

Maintenance:Letter of resignation

Steven Foust, Maintenance Assistant, submitted his letter of resignation to the Council with the effective date of November 6, 2014.

Quotes for maintenance truck

Maintenance Supervisor Hauptli submitted quotes for repair or replacement of the Maintenance Truck and due to the Council not receiving them in a timely manner for review, a request was made to table until the November Council meeting.

Council Member Hauptli made the motion to table discussion of the Maintenance Truck until the November Council meeting, second by Council Member Hager.

Motion was carried with a vote of 3 yes 0 no.

Replacement of flow meter

The Flow meter at the lift station on Maple Street has been replaced but an additional problem was addressed for water in the pit. To save additional charges of a service call Maintenance Supervisor had D&M install necessary rings to resolve the problem. Council Member Hauptli requested to have D&M submit the repairs into two separate bills. The first is supported by a dollar amount in a motion, from previous meeting. The second was a necessary and unforeseen repair but should have its own invoice.

Unfinished Business:

Lagoon update

Council President Stalbaum updated that the Environmental Review has been submitted. Grant agreement has been signed by Council President Stalbaum and mailed. On September 19, 2014 Council President Stalbaum submitted a letter to Shelley Love, Wastewater Administrator, of the State Revolving Loan Fund. The letter stated the procurement process to acquire a grant administrator for this project has been delayed to the point where it is necessary to use open market funding to finance a grant administrator. Clerk Treasurer Harwood asked Town Attorney Lapaich for an update on the new time schedule for the open market bond process. A schedule should be submitted to the Council from Umbaugh shortly and amendment can be made to the motion.

First reading of Ordinance 2015-01-01 and 2015-01-02

Council President Stalbaum gave the first reading of **Salary Ordinance 2015-01-01.**

Council Member Hager made the motion to accept the first reading of **Salary Ordinance 2015-01-01**, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Council President Stalbaum gave the first reading of **Ordinance 2015-01-02, Employee Benefits.**

Council Member Hager made the motion to accept the first reading of **Employee Benefits 2015-01-01**, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

It was suggested to change the wording in regards to new hire part-time office employee and maintenance assistant allowing the ten days of paid time off after ninety days of employment. Council Members agreed to the change on the second reading of the ordinance.

Update of restricting vehicular traffic in alleys

Council President Stalbaum has contacted several residents who requested for the alley restriction, but he has not completed the list and will report by next Council Meeting.

Second reading of Ordinance 2014-11-01

Council Member Hauptli made the motion to amend **Ordinance 2014-11-01** to change the entitled nine (9) days to entitled four (4) days personal leave per calendar year after employee has worked 90 day continuous period, second by Council Member Hager.

Motion was carried with a vote of 3 yes 0 no.

Council Member Hager made the motion to suspend the Robert rules of Order and read by title only the second reading of **Ordinance 2014-11-01 Paid Time Off Benefits for Assistant Maintenance Supervisor for 2014** with the amended PTO days and to read as **Ordinance 2014-10-02 Paid Time Off Benefits for Assistant Maintenance Supervisor for 2014**, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Council Member Hauptli gave the second reading of **Ordinance 2014-10-02 Paid Time Off Benefits for Assistant Maintenance Supervisor for 2014** by title only, second by Council Member Hager.

Motion was carried with a vote of 3 yes 0 no.

Council Member Hager made the motion to suspend the Robert rules of Order and read by title only the third and final reading of **Ordinance 2014-10-02 Paid Time Off Benefits for Assistant Maintenance Supervisor for 2014**, with the amended PTO days, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Council Member Hauptli gave the third and final reading of **Ordinance 2014-10-02 Paid Time Off Benefits for Assistant Maintenance Supervisor for 2014** by title only, second by Council Member Hager.

Motion was carried with a vote of 3 yes 0 no.

New Business:

Clerk Treasurer Harwood submitted a resolution for the creation of a fund to receive and administer community development block grant (CDBG) funds.

Council Member Stalbaum read **Resolution No. 2014-10-01, Authorizing the Creation of a Fund to Receive and Administer Community Development Block Grant (CDBG) Funds.**

Council Member Hager made the motion to accept the reading of **Resolution No. 2014-10-01, Authorizing the Creation of a Fund to Receive and Administer Community Development Block Grant (CDBG) Funds**, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Leash law reminder

Council President Stalbaum wanted to state the leash law is of the Counties for those residents who are having an issue of pets off their leash. Last report was 17 dogs were picked up in Town by the Animal Control and they are very willing to continue with the enforcement whenever she is called. Council President Stalbaum requested that if residents along with our Maintenance Department and Police Department spot violations please contact the Sheriff Department at the non-emergency hot line, and animal control will be dispatched.

Halloween hours

The Town of Medaryville will be having Trick or Treat hours on Friday, October 31, 2014 from 5 to 7 pm. The Lions Club will also be hosting a costume contest and providing hot dogs on Main Street by the Fire Department at 7:15 pm, for those that would like to attend.

With nothing further to discuss, Council Member Hager made a motion to adjourn the October 2014 monthly Town Council meeting, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Council President, Derrick Stalbaum

Council Vice President, Carolyn Hager

Council Member, Corrie Hauptli

Attest: Clerk Treasurer, Judy Harwood