**TOWN OF MEDARYVILLE**

**Public Hearing on Rates and Charges**

On November 20, 2019 at 6:00 pm (est) a public hearing was called to order by Council President Schultz, in order to receive public input on Ordinance 2019-11-02 **Establishing a New Schedule of Water Rates and Charges For the Town of Medaryville, Indiana.**

With no public comments, Council Member Wilcoxon made a motion to adjourn the Public Hearing, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

**MONTHLY MEETING**

**November 20, 2019**

The Town of Medaryville met in regular session on November 20, at 6:30 pm with the following members present:

Robert Schultz Council President

Suzanna Wilcoxon Council Vice President

Raymond Saltsman Sr. Council Member

Judy Harwood Clerk Treasurer

Jackie Hines Deputy Clerk

Amber Lapaich Town Attorney

Steven Foust Maintenance Assistant

David Combs Town Marshal

Absent: Keith Hauptli, Maintenance Supervisor

**Town Issues:**

*John Sturgill, McMahon*

A letter of Recommendation was submitted for the 60,000 gallon elevated water tank project. Based on the two bids, it was recommended to award Alternate Bid numbers 1 (one) through 4 (four) and Supplemental Bid allowance 1 (one) and 2 (two) of Contract M0068-5-19-00137.00 to Phoenix Fabricators & Erectors in the amount of $978,655 as the lowest, most responsive and responsible bidder, (detailed bid tabulation is attached with the minutes).

Council Member Wilcoxon made the motion to conditionally approve the award of the Elevated Water Tank Project to Phoenix Fabricators & Erectors in the amount of $978,655, subject to closing of the SRF loan and designate Council President Schultz to execute notice of the award after the closing of the loan, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

*Jeff Rowe, Municipal Advisor*

During the October 24, 2019 Special Meeting the Council made the motion to hire bakertilly Municipal Advisors for the water tower project. Jeff Rowe, of bakertilly submitted a letter of intent for the Council to review.

Council Member Wilcoxon made the motion to accept the letter of intent in the amount of $20,000 for the Firm’s fees for services and Parity Report in the amount of $4,000 with the agreement for the Arbitrage Compliance price set at Time & Expenses, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

*Bose McKinney & Evans LLP*

Town Attorney Lapaich reviewed the letter of intent from Bose McKinney & Evans LLP. Their services will be billed at an hourly rate at $505 per hour in addition to being reimbursed for all client charges at estimate charges in the range of $250 to $500 for each transaction. They agreed that the fees will be capped at $15,000 and not charge more than this amount for consummation of the financing.

Council Member Wilcoxon made the motion to accept the letter of intent from Bose McKinney & Evans LLP as Bond Counsel with respect to the issuance of the Waterworks Revenue Bonds, Series 2019, with fees capped at $15,000, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

*Bond Ordinance 2019-11-01*

Council Member Wilcoxon made the motion to suspend Robert Rules of Order to read by title only for the third and final reading of Bond Ordinance 2019-11-01, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

Council Member Wilcoxon made the motion to accept Ordinance 2019-11-01 by title only, **An Ordinance Concerning the Construction of Certain Additions, Extensions and Improvements to the Waterworks of the Town of Medaryville, the Issuance of Revenue Bonds to Provide the Cost Thereof, the Collection, Segregation and Distribution of the Revenues of said Works, the Safeguarding of the Interests of the Owners of Said Revenue Bonds, other Matters Connected Therewith, and Repealing Ordinances Inconsistent herewith,** for the third and final reading, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

*Rate Ordinance 2019-11-02*

Council President Schultz questioned the additional charge for Fire Protection. It was said there has not been a charge for private fire protection before why must we have it now with possibly only one or two at the most who have fire sprinklers. He has had the sprinklers in his business for 7 and half years and has never paid this before so why $45.75 should be added on a bill for fire protection that has not been used.

Town Attorney Lapaich also asked what the additional charge for Flushing Sewers and who pays for this and why? The Town does not flush sewer lines it has always fallen on the homeowner to keep sewer lines from their home clean.

*Amendment to Ordinance 2019-11-02*

Council Member Wilcoxon made the motion to amend **Ordinance 2019-11-02 Establishing a New Schedule of Water Rates and Charges for the Town of Medaryville, Indiana,** to remove the language:

Private Fire Protection-Per Connection (Per Annum)

 Phase I Phase II Phase III

4” connection $548.92 $559.90 $571.10

6” connection 1,243.81 1,268.69 1,294.06

8” connection 2,195.66 2,239.64 2,284.36

10” connection 3,474.16 3,543.64 3,614.51

Flushing Sewers (Per Annum)

 $2,603.86 $2,655.94 $2,709.06

Second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

*Ordinance 2019-11-02*

Council Member Wilcoxon made the motion to suspend Robert Rules of Order to read by title only for the third and final reading of **Water Rate Ordinance 2019-11-02**, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

Council Member Wilcoxon made the motion to accept the third and final reading of **Ordinance 2019-11-02 Establishing a New Schedule of water Rates and Charges for the Town of Medaryville, Indiana,** second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

**Minutes:**

The public reading of the minutes was waived this month; copies of the minutes were made available for the Council and the public to read prior to the meeting and also available on the Town’s website (medaryville.net). Copies are on file in the Clerk Treasurer’s office.

*Council Minutes*

Council Member Saltsman Sr. made a motion to approve the minutes from the October 16, 2019, Council Meeting, October 24, and October 4, Special Meetings, second by Council Member Schultz.

**Motion was carried with a vote of 2 yes 0 no 1 abstain.**

**Claims:**

*DeSabatine invoice*

Council Member Wilcoxon made the motion to pay DeSabatine Brothers, Excavating INC the amount of $1,307.95 for tile work on North National Street, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

Council Member Wilcoxon made the motion to approve claims as presented for October,

second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

*Town Election Expenses*

Clerk Treasurer Harwood presented to the Council the Municipal General Election Costs (CEB-35) in the amount of $525.

Council Member Wilcoxon made the motion to the Municipal General Election Cost of $525, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

**Town Marshal:**

October stats were submitted.

Police Marshall Combs requested to purchase 3 new pistols for the Police Department. The current pistols they have now are 12-13 years old and by Police standards it is time to replace the current equipment. He does not have an exact price for each pistol but they are usually in the range of $200 to $300 each. He has checked his appropriation and with the cost and trade in for the old pistols he will remain within his appropriation.

Council Member Wilcoxon made the motion to purchase 3 new pistols for the Police Department, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

**Maintenance:**

*Water loss audit training*

Maintenance Assistant Foust presented to the Council applications for the American Water Works Association (AWWA) to attend the workshops for the new water loss audit. The Water Audit workshop is free and is available to assist utilities in completing their audit, the Validator Training For Water Audits is a two (2) day training that will conclude with a certification exam. The cost of the class is $290 and successful completion of the exam, a certificate fee of $250 is due to IFA (Indiana Finance Authority) in order to obtain the Certified Validator License.

Council Member Wilcoxon made the motion for both Maintenance Supervisor Hauptli and Maintenance Assistant Foust to attend the free water audit workshop on April 14, 2020 at the Holiday Inn Express & Suites, in Merrillville and for Maintenance Assistant Foust to attend the Validator Training workshop on April 15-16, 2020 at the Holiday Inn Express & Suites, in Merrillville at the cost of $290 for the class and $250 for to obtain Certified Validator License at a total of $540, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

**Old Business:**

*Second reading of 2020 Salary Ordinance:*

Council Member Wilcoxon made the motion to suspend Robert Rules of Order to read by title only for the second reading of **Salary Ordinance 2020-01-01**, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

Council Member Wilcoxon read by Title only **Salary Ordinance 2020-01-01.**

Council Member Wilcoxon made the motion to accept the second reading of **Salary Ordinance 2020-01-01,** second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

**New Business:**

Aim (American Indiana Municipalities) is offering the newly Elected Officials Training sessions. The workshop will focus on the first weeks in office, including what to expect at the first council meeting and will be given critical tools that you will need during transition.

Those who are interested in attending from the new Town Council are, Suzanna Wilcoxon, Judy Harwood and Stacy Conley, Raymond Saltsman cannot attend.

Council Member Wilcoxon made the motion for Council Members Wilcoxon and Harwood to attend the Newly Elected Officials Training on December 3, 2019 at the cost of $99 each at Centennial Park, Munster Indiana at the total of $198, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

Council Member Wilcoxon made the motion for the newly elected Clerk Treasurer Conley to attend AIM Clerk-Treasurers workshop on January 21, 2020 at the Westin in Indianapolis, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

With nothing further to discuss, Council Member Wilcoxon made a motion to adjourn the November 2019 monthly Town Council meeting, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

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Robert Schultz, Council President

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 Suzanna Wilcoxon, Council Vice President

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 Raymond Saltsman Sr., Council Member

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Attest: Clerk Treasurer, Judy Harwood