

**TOWN OF MEDARYVILLE
MONTHLY MEETING
November 16, 2015**

The Town of Medaryville met in regular session on November 16, 2015 at 6:30 pm with the following members present:

Carolyn Hager	Council President
Corrie Hauptli	Council Vice President
Robert Schultz	Council Member
Judy Harwood	Clerk Treasurer
Jackie Hines	Deputy Clerk
Brian Gaillard	Chief Town Marshal
Keith Hauptli	Maintenance Supervisor
Amber Lapaich	Town Attorney

Minutes:

The public reading of the minutes was waived this month; copies of the minutes were made available for the Council and the public to read prior to the meeting and also available on the Town's website (medaryville.net). Copies are on file in the Clerk Treasurer's office.

October Council minutes

Council Member Hauptli made a motion to approve the minutes from the October 2015 Council Meeting, second by Council Member Schultz.

Motion was carried with a vote of 3 yes 0 no.

Claims:

Council Member Hauptli made the motion to approve claims as presented for October 2015, second by Council Member Schultz.

Motion was carried with a vote of 3 yes 0 no.

Midco Diving & Marine Services

A crew was sent to clean and inspect the Town's water tower but was unable to climb the tower due to electrical wires. The quote had been prepared using information provided by Town Maintenance Supervisor Hauptli that assures he advised the company of the overhanging wires. Within the contract if Medco Diving & Marine Services, Inc. is unable to complete the work as described a nominal trip fee may be charged.

Council Member Schultz felt they were aware of the electrical wires and questioned why they showed up. Town Attorney Lapaich agreed to send a letter to the company to remove or to reduce the \$750 trip fee.

Municipal General Election costs

A claim was submitted from the County Auditor for the expenses in accordance with IC 3-5-3-7 for the Town of Medaryville general election costs in the amount of \$6,081.50, the Town's portion from the total cost of \$15,730.

Council Member Hauptli made a motion to pay \$6,081.50 to the County for the Town's municipal election on November 3, 2015 by the county election board, second by Council Member Schultz.

Motion was carried with a vote of 3 yes 0 no.

Utility Report:

Council Member Hauptli made the motion for account #122503 in the amount of \$44.06, account #144902 in the amount \$49.50, in the total amount of \$93.56 due to property sold, second by Council Member Schultz.

Motion was carried with a vote of 3 yes 0 no.

Town Marshal:

October monthly stats were handed in prior to the Council meeting.

Chief Town Marshal Gaillard submitted pictures of the properties the Town had received complaints of trash violations. The Council was in agreement the properties were in violation and for the Town Marshal to follow with the letters.

Council Member Hauptli asked can the Council address a truck with trash in and around it with the current trash ordinance.

Council Member Schultz questioned if the Council should address the abandoned vehicle ordinance for a time limit on vehicles that are for sale. Some residents have put a for sale sign on abandoned vehicles instead of having the vehicle removed.

Town Attorney Lapaich and Chief Town Marshal Gaillard agreed this can still be addressed under the abandoned vehicle ordinance and a letter can be sent.

Maintenance Supervisor:

Quote for installation of power source for tornado siren

Maintenance Supervisor Hauptli submitted a quote from Complete Electric:

- a) New 200 amp overhead service: \$1,223.00
- b) Replace existing 100 amp indoor circuit box with a 200 amp breaker panel: \$1,073.00
- c) Install natural gas stand by generator with automatic transfer switch: \$21,500.00
- d) 60 amp circuit to siren pole: \$732.00

The new EMA Director Sheri Gaillard is looking into a backup generator the Town can use.

Council Member Schultz made the motion to pay Complete Electric \$1,955 for a) 200 amp overhead service, d) 60 amp circuits to siren pole, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Maintenance Supervisor Hauptli informed the Council two of his part time employees have quit, Joe Jackson and Linda Tanner.

IDEM inspection

On September 30, 2015, a representative of the Indiana Department of Environmental Management conducted an inspection of Medaryville Water Company. Three deficiencies were found one to update water emergency plan, two to update current site sampling plan, three the water tank needs to be inspected. Maintenance Supervisor Hauptli can address the deficiencies himself, but with Midco not working out has caused the violation of the water tank inspection. IDEM said the Tower must be re-examined next year and painted in the next 3 years. Town Attorney Lapaich requested since this is a state agency, maintenance needs to send a letter or email to the field inspector saying "Please allow this to confirm per email our conversation you have extended my 30 days to the end of the year".

Lagoon Update:

Claim Wastewater CDBG WW-13-105

Council Member Hauptli made the motion for the Town Clerk Treasurer to pay Town claim vouchers #8192 and #8193 to Gaskill & Walton from invoice #7193-1724 in the amount of \$76,414, payable upon five (5) days of notification of the eft, and \$45,509 from local shares total of \$121,923, second by Council Member Schultz.

Motion was carried with a vote of 3 yes 0 no

Council Member Hauptli made the motion for the Town Clerk Treasurer to pay from local shares claim voucher #8194 to be transferred to retainage in the amount of \$2,395 and to pay McMahon town claim voucher #8195, invoice 500010 in the amount of \$2,200, second by Council Member Schultz.

Motion was carried with a vote of 3 yes 0 no.

Unfinished Business:

Town insurance renewal

Based upon the email Town Attorney Lapaich and the Council received, Novotny Insurance submitted a quote and had requested a special meeting called by November 9th to secure the policies they had proposed. Since this was extended far longer than the dates they were hoping to get this completed by, they advised at this point to leave the Towns policy with your current carrier for one more year. Council Member Schultz thanked both companies for coming together and giving the Town a quote and next year the Council will advertise and possibly hold an insurance night for anyone interested.

Council Member Schultz made a motion to pay Hague Insurance Agency, Inc. for the renewal of Town's property insurance at the amount of \$15,810, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Council Member Schultz made a motion to pay Hague Insurance Agency, Inc. for the renewal of the Town's workers compensation at the amount of \$3,610, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

First reading of Salary Ordinance 2016-01-01

Council Member Schultz made the motion for Maintenance Supervisor position to be changed from hourly to salary in the amount of \$49,790 a year, changing from a non-exempt employee to exempt, and the Council will create a job description to be approved by the end of 2015, second by Council Member Hager.

Motion was carried with a vote of 2 yes 0 no 1 abstain.

Council President Hager gave the first reading of **Salary Ordinance 2016-01-01**.

Council Member Hauptli made the motion to accept the first reading of **Salary Ordinance 2016-01-01**, second by Council Member Schultz.

Motion was carried with a vote of 3 yes 0 no.

Second reading of Salary Ordinance 2016-01-01

Council Member Hauptli made the motion to suspend Robert Rules of Order and read by title only **Salary Ordinance 2016-01-01**, second by Council Member Schultz.

Motion was carried with a vote of 3 yes 0 no.

Council President Hager gave the second reading of **Salary Ordinance 2016-01-01** by title only.

Council Member Hauptli made the motion to accept the second reading of **Salary Ordinance 2016-01-01**, second by Council Member Schultz.

Motion was carried with a vote of 3 yes 0 no.

Second reading of Employee Benefits Ordinance 2016-01-02

Council Member Hauptli made the motion to suspend Robert Rules of Order and read by title only **Ordinance 2016-01-02, Employee Benefits**, second by Council Member Schultz.

Motion was carried with a vote of 3 yes 0 no.

Council President Hager gave the second reading of **Ordinance 2016-01-02, Employee Benefits**.

Council Member Hauptli made the motion to accept the second reading by title only of **Ordinance 2016-01-02, Employee Benefits**, second by Council Member Schultz.

Motion was carried with a vote of 3 yes 0 no.

New Business:

Fire Department Annual Contract

Medaryville/White Post Fire Chief, Shaun Hauptli submitted the Fire Departments annual contract of fire protection to the Town and Township for the calendar year of 2016. There were no changes to the contract.

Council Member Schultz made the motion to renew the annual 2016 Fire contract at the amount of \$13,000, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Town Attorney Contract

Council Member Hauptli made a motion to retain the legal services of Amber Lapaich for the year 2016 calendar year at the amount of \$15,000, second by Council Member Schultz.
Motion was carried with a vote of 3 yes 0 no.

Little League Fund

Clerk Treasurer Harwood received a \$1,600 check from the Medaryville Baseball Program to be deposited into a fund the Council was to establish for future projects of the baseball field. Council Member Schultz questioned if the money was from donations or because of Mr. Conner's resignation and the check is the remaining money that had been left in the program. All Council Members were in agreement to table accepting the donation until Council Member Schultz can talk to Mr. Conner before they make a decision.

Council Members did agree to create a donation fund for the property owned by the Town known as Little League Baseball Diamond. State Board of Accounts requires a fund to be created so donations that are earmarked to be used for the upkeep and future property projects of the baseball field.

Council President Hager gave the first reading of **Ordinance 2015-11-01, Creating donation fund for Property owned by Town commonly known as The Little League Baseball Diamonds.**

Council Member Hauptli made the motion to accept the first reading of **Ordinance 2015-11-01, Creating donation fund for Property owned by Town commonly known as The Little League Baseball Diamonds**, second by Council Member Schultz.
Motion was carried with a vote of 3 yes 0 no.

Council Member Hauptli made the motion to suspend Robert Rules of Order and read by title only the second and third readings of **Ordinance 2015-11-01, Creating donation fund for Property owned by Town commonly known as The Little League Baseball Diamonds**, second by Council Member Schultz.
Motion was carried with a vote of 3 yes 0 no.

Council President Hager gave the second reading of **Ordinance 2015-11-01, Creating donation fund for Property owned by Town commonly known as The Little League Baseball Diamonds.**

Council Member Hauptli made the motion to accept the second reading by title only of **Ordinance 2015-11-01, Creating donation fund for Property owned by Town commonly known as The Little League Baseball Diamonds**, second by Council Member Schultz.
Motion was carried with a vote of 3 yes 0 no.

Council President Hager gave the third reading of **Ordinance 2015-11-01, Creating donation fund for Property owned by Town commonly known as The Little League Baseball Diamonds.**

Council Member Hauptli made the motion to accept the third reading by title only of **Ordinance 2015-11-01, Creating donation fund for Property owned by Town commonly known as The Little League Baseball Diamonds**, second by Council Member Schultz.

Motion was carried with a vote of 3 yes 0 no.

With nothing further to discuss, Council Member Hauptli made a motion to adjourn the November 2015 monthly Town Council meeting, second by Council Member Schultz.

Motion was carried with a vote of 3 yes 0 no.

Council President, Carolyn Hager

Council Vice President, Corrie Hauptli

Council Member, Robert Schultz

Attest: Clerk Treasurer, Judy Harwood