

**TOWN OF MEDARYVILLE
MONTHLY MEETING
May 20, 2015**

The Town of Medaryville met in regular session on May 20, 2015 at 6:30 pm with the following members present:

Derrick Stalbaum	Council President
Carolyn Hager	Council Vice President
Corrie Hauptli	Council Member
Judy Harwood	Clerk Treasurer
Jackie Hines	Deputy Clerk
Keith Hauptli	Maintenance Supervisor
Sheri Galliard	Assistant Chief Town Marshal
Amber Lapaich	Town Attorney

Minutes:

The public reading of the minutes was waived this month; copies of the minutes were made available for the Council and the public to read prior to the meeting and also available on the Town's website (medaryville.net). Copies are on file in the Clerk Treasurer's office.

April Council minutes

Council Member Hauptli made a motion to approve the minutes from the April, 2015 Council Meeting, second by Council Member Hager.

Motion was carried with a vote of 3 yes 0 no.

Claims:

Council Member Hager made the motion to approve claims as presented for April 2015, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Lagoon update:

Notice of award

Council President Stalbaum made the announcement on the recommendation of the Town's Engineer (McMahon). The lowest bid received was Gaskill & Walton Construction Company for the Waste Stabilization Lagoon Improvements Project with the contract price at \$718,000.00.

Council Member Hauptli made the motion to sign the notification and award Gaskill & Walton Construction Company a contract for the Waste Stabilization Lagoon Improvements Project, second by Council Member Hager.

Motion was carried with a vote of 3 yes 0 no.

Huntington Contract

An additional original copy of the contract for Huntington was presented to Council President Stalbaum to sign. They are requesting an original copy to be retained at the Huntington National Bank.

Umbaugh

Arthur Spencer, Staff Accountant of Umbaugh sent a limited delegation of authority for entering and editing data in the Indiana Gateway Website was submitted to the Council. Clerk Treasurer Harwood feels this is unnecessary for her office is capable of entering the data required, all Council Members were in agreement.

Town Issues:

Community Development Board

Darlene Mellon member on the Board of Directors for the Pulaski County Community Foundation approached the Town Council. She requested, until the end of March of 2016 to place a sign within Town limits to indicate the matching funds raised for a Lilly Endowment Gift Phase VI fundraiser. All Council Members were in agreement and suggested possible placement of the sign at two locations on US 421, and to contact Maintenance when the sign is available.

Children at play sign

Michele Lucas and Carry Gilger who are concerned with the traffic on Maple Street requested the Town to post “children at play” sign. Town Attorney Lapaich cautioned “children at play” signs are not recognized by the State and advised if the Town could increase police presence. Assistant Chief Sheri Galliard, will notify each Town Officer and County to increase patrolling of the area.

Appointment of Town President and Vice President

Council President Stalbaum resigned from the Council with a letter he submitted to Laura Bailey, Pulaski County Democratic Chairman. He is currently moving and will be outside the Town limits.

According to Robert’s Rules of Order the automatic succession rule, the Vice-President Carolyn Hager will automatically succeed to the office of President.

A motion was made by Council Member Hager to nominate Council Member Hauptli as Vice-President, second by Council Member Hauptli.

Motion was carried with a vote of 2 yes 0 no.

Animal Control

As Derrick Stalbaum is no longer a member of the board he wanted to suggest the Council review the Town ordinances regarding animals. He has received several complaints since the last Town Council meeting about animal control such as chickens within Town limits. Council President Hager reminded the Council this issue has been addressed in previous meetings and it was found at one time the Town did have an ordinance, but the signature page was missing. The Council asked Clerk Treasurer Harwood to provide the minutes from 1992 for their review, and they will also review the County ordinances. Stalbaum reminded residents Sarah Kasten has been working in the area but any complaints must go to the sheriff's office.

Utility Report:

Adjustments

Council Member Hauptli made the motion to approve the monthly Utility Report for April 2015 to May 2015, second by Council Member Hager.

Motion was carried with a vote of 2 yes 0 no.

Council Member Hauptli made the motion to accept the adjustment in the amount of \$445.98 for the account 146000 for software over estimating, and account 114803 was due to a defective meter, second by Council Member Hager.

Motion was carried with a vote of 2 yes 0 no.

Town Marshal:

Assistant Chief Town Marshal Galliard submitted the April 2015 monthly stats.

Medical bill

A medical claim from Pulaski Memorial Hospital in the amount of \$1,502.50 was received for payment. A motion was made at the May council meeting to wait for Town Attorney Lapaich to review and to move forward with her recommendations. With the approval of the Council she will send a letter to the hospital to the attention Patient Accounts/Legal Department questioning the medical claim.

Clerk Treasurer Harwood requested the Council to consider establishing an appropriation within the 2016 budget for medical claims as the Pulaski County Sheriff's department will no longer cover these claims.

Trash Cart violations

Clerk Treasurer Harwood presented to Council President Hager the certificate of compliance for small claims Rule Eight. After 30 days if payment has not been received the Bureau shall not accept payment of the civil penalty and as of standard procedure, three (3) citations will be filed in small claims court.

Maintenance:

Hiring of part time maintenance

Prior to the Town Council meeting a closed employee interview for Linda Tanner was held on the recommendation for hire from the Town's Maintenance Supervisor Hauptli.

Council Member Hauptli made the motion to hire Linda Tanner for the part-time maintenance effective when all paper work has been submitted to the Clerk Treasurer, second by Council Member Hager.

Motion was carried with a vote of 2 yes 0 no.

2015 Tank Maintenance Project

Maintenance Supervisor Hauptli presented a quote of \$2,575 for the inspection and cleaning of the water tower. IDEM's (Indiana Department of Environmental Management) inspection report stated the last time the tower was inspected on their records was in 2002. Council feels the tower was inspected with the new system in 2005 and would like to see maintenance schedule on the water tower. They also requested by next Council meeting to see the full report from IDEM and to request a 30 day extension on the quote submitted.

Purchase of compliance manual

Maintenance Supervisor Hauptli requested to purchase a Construction Safety and Health Compliance Manual which contains the key 1926 regulations required by OHSAH (Occupational Health Safety Agency for Healthcare). This manual must be available at all times and updated every year. He recommends the Council to purchase the 5 (five) year subscription for a savings of \$518 savings.

Council Member Hauptli made the motion to purchase the Construction Safety and Health Compliance Manual from the general fund at the cost of \$777 for the 5 year subscription, second by Council Member Hager.

Motion was carried with a vote of 2 yes 0 no.

South Street Repair estimates/and lagoon road

During last month's Council Meeting it was suggested for maintenance to calculate figures to repair the alley and the best options to make the repairs. An estimate was submitted with a diagram with new tile to be completed by the maintenance department.

Council Member Hauptli made the motion to allow the maintenance department to place new tile parallel to South Street at the proposed estimate of \$2,087.54, and for Nuest Trucking & Excavating to deliver gravel for the project at \$3,900. The total cost of the project \$5,987.54, to be taken paid from the improvements other than buildings appropriation of the general fund, second by Council Member Hager.

Motion was carried with a vote of 2 yes 0 no.

Further information on Wellhead Phase II

At the April meeting a Wellhead Phase II quote from Midwest Water Resources for \$2,000 was submitted to the Council for review. The Council was concerned with the wording of the protection plan and asked for more clarification by the next Council Meeting.

Maintenance Supervisor Hauptli submitted a new Wellhead Protection Phase II Agreement proposal from Alliance of Indiana Rural Water for \$3,000, and members will receive a \$500 discount.

Council Member Hauptli made the motion to allow Maintenance Supervisor Hauptli to move forward with Sherry Winters from Alliance of Indiana Rural Water to start and complete Phase II agreement that is to be implemented by November 2015, for the cost to the Town of \$2,500 paid out of water operating fund, second by Council Member Hager.

Motion was carried with a vote of 2 yes 0 no.

Meter Head assembly

Maintenance Supervisor Hauptli submitted a quote to purchase two new flow meter heads. The Council had approved to at the February 18, 2015 Council Meeting to rebuild and purchase two conversion kits. Due to the equipment being outdated and cannot be repaired the Council will need to rescind their motion.

Council Member Hauptli made the motion to rescind the previous motion made at the February 18, 2015 Council meeting to purchase the conversion kit and rebuild two meter Head assemblies for the cost of \$1,817.50, second by Council Member Hager.

Motion was carried with a vote of 2 yes 0 no.

Council Member Hauptli made the motion for Maintenance Supervisor Hauptli to purchase two new Flow meter assemblies from Sparling Instruments in the amount of \$1,928 each, second by Council Member Hager.

Motion was carried with a vote of 2 yes 0 no.

Estimates for Town Park

Only one estimate was submitted for installing the new equipment at the Town Park. Both Council Members agreed they would like to see quotes from companies that specialize in installing playground equipment.

Council Member Hauptli made the motion to table the estimate for installing the Town Park swing set and playground equipment pending more estimates from companies that do professional installs, second by Council Member Hager.

Motion was carried with a vote of 2 yes 0 no.

Leaf and grass catcher

Maintenance Supervisor Hauptli submitted a letter with a price quote from the White Post Township that is selling a leaf and grass catcher for \$1,000. If Maintenance feels this is

something he needs and can be more proficient for the Town, the Council would like to look into purchasing new with warranties by the next Council Meeting.

Unfinished Business:

Tabled trash definition

The concern of garbage in people's yards was brought up during a previous Council meeting. The question if household furniture and mattresses being stored on resident's front porches or in their front yard is considered trash. It was tabled for Town Attorney Lapaich to review the current Town Ordinances and discuss at the next Council meeting.

“Ordinance 2009-05-01 (7)”

It shall be unlawful for any person to dump, store, or accumulate any garbage in, on, or under any real estate located in whole or part within the town, and it shall also be unlawful for any person owning real estate located in whole or part within the town to permit any other person to dump, store, or accumulate garbage in, on, or under such real estate.

Town Attorney Lapaich suggested to the Council if the garbage is becoming a health or safety issue or a nuisance for them to look how it affects the neighbors or the Town. She also suggested the Council to contact the County to see how far they are willing to enforce zoning codes.

Abandoned vehicles

Mr. Stalbaum wanted to mention complaints he had received from a resident regarding abandoned vehicles. Assistant Chief Marshal Galliard quoted **IC 9-13-2-1 (7)** *A vehicle that is at least three (3) model years old, is mechanically inoperable, and is left on private property continuously in a location visible from public property for more than twenty (20) days, and currently the Town has 44 vehicles that may need a closer look.*

Council suggested for Officer Galliard to start tracking vehicles that could fit this description and suggested that letters could be sent to the property owners with a copy of the state statute.

Council Member Hauptli suggests, Assistant Chief Marshal Sheri Galliard to discuss with Chief Marshal Brian Galliard on what avenue they want to approach and how to handle this situation.

New Business:

Pulaski County Library donation

Town Council received a letter from Pat Ringen, Pulaski County Public Library Librarian, asking for donations for the summer reading program. The Library Board and Director asked to have a review meeting with Council Members to discuss the drop in circulation and how to better facilitate the needs of the community. They have a set limit of cost per check out and for the Medaryville Branch Library it has gone over the acceptable amount by .22 cents per check out. Council President Hager will attend the meeting on May 21, 2015 at 4:30 at the Medaryville Branch with the Library Board.

Council Member Hauptli made the motion to donate to the Pulaski County Public Library Summer Reading Program in the amount of \$200, from the general promotion appropriation, second by Council Member Hager.

Motion was carried with a vote of 2 yes 0 no.

It was agreed by both Council Members to set Budget meetings for the 2016 Budget on June 2 and June 3, 2015 at 6:00 pm est.

It was also agreed between Council Members the Town website will be maintained by Council President Hager and Vice President Hauptli will maintain the Town wide texting service. Mr. Stalbaum will provide all the information and be assisting as questions arise as they transition.

Mr. Stalbaum announced Laura Bailey, Pulaski Democratic Chairman, is seeking permission to use the Town Hall Lobby area to:

1. Interview candidates to appoint vacant Council seat,
2. June 6, 2015 Pulaski Democratic regular meeting at 10:00 am, Saturday.

Council members were in agreement and Clerk Treasurer Harwood will have the Town Lobby prepared for their June Pulaski Democrats Central committee Meeting.

With nothing further to discuss, Council Member Hauptli made a motion to adjourn the May 2015 monthly Town Council meeting, second by Council Member Hager.

Motion was carried with a vote of 2 yes 0 no.

Council President, Carolyn Hager

Council Vice President, Corrie Hauptli

Council Member,

Attest: Clerk Treasurer, Judy Harwood