

MONTHLY MEETING

March 15, 2017

The Town of Medaryville met in regular session on March 15, 2017 at 6:30 pm with the following members present:

Robert Schultz	Council President
Suzanna Wilcoxon	Council Vice President
Raymond Saltsman Sr.	Council Member
Judy Harwood	Clerk Treasurer
Jackie Hines	Deputy Clerk
Keith Hauptli	Maintenance Supervisor
Amber Lapaich	Town Attorney

Absent: Jeff Heims, Chief Town Marshal

Minutes:

The public reading of the minutes was waived this month; copies of the minutes were made available for the Council and the public to read prior to the meeting and also available on the Town's website (medaryville.net). Copies are on file in the Clerk Treasurer's office.

February Council Minutes

Council Member Saltsman Sr. made a motion to approve the minutes from the February 14, 2017 Council Meeting, second by Council Member Schultz.

Motion was carried with a vote of 2 yes 0 no 1 abstain.

(Council Member abstain because she was absent from the meeting.)

March Special Meeting

Council Member Wilcoxon made a motion to approve the minutes from the March 6, 2017 Special Meeting, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Claims:

Council Member Wilcoxon made the motion to approve claims as presented for February 2017, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Claim for Ortman

Clerk Treasurer Harwood submitted a claim from Ortman Drilling & Water Services for the labor to replace the valve at the water plant that had been approved last month.

Council Member Wilcoxon made the motion to pay Ortman Drilling & Water Services invoice #17CC033 in the total amount of \$450.00 for the labor to replace a valve at the water plant, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Utility Report:Adjustments

Council Member Wilcoxon made the motion to accept the adjustment for account 139304 in the amount of 2,724.99 due to computer glitch, account 104901 in the amount of \$204.09 due to a leak, and the account 138701 was adjusted in the amount of \$280.49 due to theft of utilities, with the total of adjustments of \$2,648.59, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Town Marshal:

A letter of resignation from Jeff Himes, who was recently hired as the Police Chief, was read by the Council President Schultz.

Maintenance:

Maintenance Supervisor Hauptli had nothing to report but Council Member Saltsman Sr. had some questions on the valve that was replaced at the water plant. He requested the valves should be checked every couple of months and the valves on the hydrants to be checked monthly.

Old Business:

At the February council meeting all Council Members were given a copy of the new employee handbook to review. Town Attorney Lapaich advised the Council a few items in the book need to be addressed such as knowing where the proposed employee drug testing will happen, and a conditional hiring period for new employees with steps in regards to disciplinary actions. After considering the changes Clerk Treasurer Harwood will make the changes and locate a drug testing site. The handbook will be prepared for approval at next month's meeting.

New Business:

A field representative for Congresswoman Jackie Walorski will be available for the public at the Town Hall March 21, 2017 from 10:00 to 11:00 pm est.

An announcement the Town of Medaryville will be accepting sealed bids for the 2017 Pavement/Improvement Project on Thursday, April 13, 2017 up to 2:00 pm est.

With nothing further to discuss, Council Member Wilcoxon made a motion to adjourn the March 2017 monthly Town Council meeting, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Robert Schultz, Council President

Suzanna Wilcoxon, Council Vice President

Raymond Saltsman Sr., Council Member

Attest: Clerk Treasurer, Judy Harwood