

**TOWN OF MEDARYVILLE
MONTHLY MEETING
JULY 20, 2016**

The Town of Medaryville met in regular session on July 20, 2016 at 6:30 pm with the following members present:

Robert Schultz	Council President
Suzanna Wilcoxon	Council Vice President
Raymond Saltsman Sr.	Council Member
Judy Harwood	Clerk Treasurer
Jackie Hines	Deputy Clerk
Brian Gaillard	Chief Town Marshal
Keith Hauptli	Maintenance Supervisor
Amber Lapaich	Town Attorney

Minutes:

The public reading of the minutes was waived this month; copies of the minutes were made available for the Council and the public to read prior to the meeting and also available on the Town's website (medaryville.net). Copies are on file in the Clerk Treasurer's office.

June Council minutes

Council Member Wilcoxon made a motion to approve the minutes from the June 2016 Council Meeting, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

July 8, and July 13, 2016 Special Meetings

Council Member Wilcoxon made a motion to approve the minutes from the July 8th and 13th 2016 Special Meetings, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Claims:

Council Member Wilcoxon made the motion to approve claims as presented for June 2016, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Utility Report:

Council Member Wilcoxon made the motion for a leak adjustment to account 136600 in the amount of \$149.52, leak affidavit is on file, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Town Marshal:

June monthly stats were submitted to the Council.

Town Resident Martha Losh requested for the Town officers to sit less on US 421 and to watch Pearl Street and Maple Avenue's stop sign. There are small children who live on the corner and cars are traveling way too fast and many have ran that stop sign.

Officer Gaillard requested for the citation that was written for the animal violation be dropped, the farm animals have been removed.

It has been over the ten (10) days to come into compliance for the trash violation letters. However he has received a request from one property owner for an extension until Friday, July 22nd. Town Marshal Gaillard advised everybody has made some effort and some have made big efforts, but to be fair if you give the extension to one you he must give it to all.

Council Member Wilcoxon made the motion for the trash violation warning to extend till Monday, July 25, 2016, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

A notice was sent from the National Traffic and Motor Vehicle Safety Act the Police Vehicle requires a safety recall repair. The front passenger airbag inflator rupture may result in metal fragments striking the passenger resulting in serious injury or death. The parts to remedy the condition are not available at this time but when available they will service the vehicle free of charge.

Maintenance:Quotes for signs

Supervisor Hauptli submitted a quote from *HallSigns* to purchase two 15-minute "Parking Only" and a "No Engine Break" at the cost of \$73.28 not including shipping. The Town Council requested maintenance to purchase the necessary signs while the Clerk and Town Lawyer work on an ordinance of enforcement.

Tree removal

The removal of a Maple tree on 304 E. Maple Street was tabled at the June Council Meeting waiting for more quotes. Three quotes were submitted for the Council to review, one quote from William Tree Service for \$2,400, Leroy's Tree Service for \$1,200 with firewood left, and Brothers Tree Service for \$1,100 with wood left. Council Member Wilcoxon suggested since Leroy's Tree Service is local and the Town has used him previously she feels the Town should hire his company for the service but with an updated certificate of liability.

Council Member Wilcoxon made the motion to accept the quote from Leroy's Tree Service in the amount of \$1,200 and leave the firewood for the tree on 304 E. Maple Street, second by Council Member Saltsman.

Motion was carried with a vote of 3 yes 0 no.

#1 lift station

During the annual cleaning in May of the 3 wastewater lift stations, FJF Services found #1 lift station located at the Family Express has water in the bottom of the pump. Maintenance Supervisor Hauptli called Jerry Gouker, of Flow-Technics, Inc. for a quote for the repairs.

A quote from Flow-Technics was submitted to remove the pump, inspect the pump and controls, and re-install at the cost of \$1,100. This cost is based on an 8 (eight) hour day assuming our maintenance can assist the technician. If the town cannot assist they would have to bring a second technician with an additional cost of \$900. This is only a quote for pulling the pump and replacing not if any repairs need to be made and if the job can be done sooner the cost could be less.

Council Member Wilcoxon made the motion for all lift stations to be pulled and cleaned and #1 lift station located at the family express to be repaired by Flow-Technics, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Well alarms

The alarms at the well house are constantly setting off all hours of the day and night, Maintenance requested to call BL Anderson Company, Inc. from Lafayette to repair the alarm system.

Council Member Wilcoxon made the motion to have BL Anderson to check and repair the alarms located at the wells, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Water tower

Maintenance Supervisor Hauptli wanted to remind the Council to keep in mind of the repairs on the water tower. He has done some research on the cost of \$4.25 a gallon for a replacement and if the town goes with a 100,000 gallon tank the cost will be around \$425,000. Council President Schultz on the recommendation McMahan submitted in June 2016, suggested the tank is 91 years old and just repairs to the critical issues will be well over \$60,000 and to bring the tank in compliance with IDEM will be well over \$ 200,000. Council suggested contacting McMahan on possible grants that are available.

Old Business:

Purchase of Christmas lights

Town Council requested for the purchase of additional Christmas lights to be brought up at the July Council meeting. It was decided they would purchase three (3) to reach the minimum purchase of \$1,000 to obtain the two for one sale.

Council Member Wilcoxon made the motion to purchase three (3) of the incandescent Christmas lights before August 12th, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

New Business:

Ordinance 2016-07-01

Pulaski county Council on October 12, 2015 implemented a Local Option Income Tax (LOIT) that imposes the public safety adjusted gross income tax rate on County taxpayers of Pulaski. In pursuant to I.C. 6-3.5-6-31(f) and I.C. 6-3.5-1.1-25(f) the Town is required to create a non-reverting fund for the purpose of receipting those funds.

Council Member Wilcoxon read Ordinance **2016-07-01 Creating A Non-Reverting Fund Public Safety Local Option Income Tax (LOIT) Fund.**

Council Member Wilcoxon made the motion to accept the first reading of **2016-07-01 Creating A Non-Reverting Fund Public Safety Local Option Income Tax (LOIT) Fund**, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Council Member Wilcoxon made the motion to suspend Roberts Rule of Order and read the second and third readings by title only, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Council Member Wilcoxon read the second reading of ordinance by title only **“Creating A Non-Reverting Fund Public Safety Local Option Income Tax (LOIT) Fund”**.

Council Member Wilcoxon made the motion to accept the second reading by title only of **2016-07-01 Creating A Non-Reverting Fund Public Safety Local Option Income Tax (LOIT) Fund**, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Council Member Wilcoxon read the third reading of ordinance by title only **“Creating A Non-Reverting Fund Public Safety Local Option Income Tax (LOIT) Fund”**.

Council Member Wilcoxon made the motion to accept the third reading by title only of **2016-07-01 Creating A Non-Reverting Fund Public Safety Local Option Income Tax (LOIT) Fund**, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Ordinance 2016-07-02

September 2015 pursuant to I.C. 5-11-1-27(e) Indiana State Board of Accounts developed and published the Uniform Internal Control Standards for Political Subdivisions, and by I.C. 5-11-1-27(g) after June 30, 2016 all Indiana political subdivisions must develop local policies regarding internal controls.

Council Member Wilcoxon read Ordinance **2016-07-02 Adopting Uniform Internal Control Standards.**

Council Member Wilcoxon made the motion to accept the first reading of **2016-07-02 Adopting Uniform Internal Control Standards**, second by Council Member Saltsman Sr.
Motion was carried with a vote of 3 yes 0 no.

Council Member Wilcoxon made the motion to suspend Roberts Rule of Order and read the second and third readings by title only, second by Council Member Saltsman Sr.
Motion was carried with a vote of 3 yes 0 no.

Council Member Wilcoxon read the second reading of ordinance by title only “**Adopting Uniform Internal Control Standards**”.

Council Member Wilcoxon made the motion to accept the second reading by title only of **2016-07-02 Adopting Uniform Internal Control Standards**, second by Council Member Saltsman Sr.
Motion was carried with a vote of 3 yes 0 no.

Council Member Wilcoxon read the third reading of ordinance by title only “**Adopting Uniform Internal Control Standards**”.

Council Member Wilcoxon made the motion to accept the third reading by title only of **2016-07-02 Adopting Uniform Internal Control Standards**, second by Council Member Saltsman Sr.
Motion was carried with a vote of 3 yes 0 no.

Resolution 2016-07-03

I.C. 5-11-1-27(j) also requires a policy to be adopted by the Town Council on material variances, losses, shortages, or thefts of the political subdivision funds or property.

Council Attorney Lapaich read **Resolution 2016-07-03 Policy on Materiality and Process for Reporting Material Items**.

Council Member Wilcoxon made the motion to accept the reading of **Resolution 2016-07-03 Policy on Materiality and Process for Reporting Material Items**, second by Council Member Saltsman Sr.
Motion was carried with a vote of 3 yes 0 no.

Town Issues:

Pizza King requested to place sign on Town property

A request was asked if a portable business sign can be placed on the corner of Main Street and US 421. The Town has been researching if the property can be sold but because it was obtained with a Brownfields Grant there would be restrictions on the use of the property.

Council Member Wilcoxon made the motion to table the request from the Pizza King owners until Town Attorney Lapaich has done research on the restrictions of the grant, second by Council Member Saltsman Sr.
Motion was carried with a vote of 3 yes 0 no.

Request handicapped blue curb

Mr. Larry Sears requested a blue handicapped curb painted in front of the funeral home at 514 E. Main Street, the Council denied the request.

A copy of the thank you card was presented to the Council for the \$50 donation from the West Central members of the Family Career Leaders of America (FCCLA).

Jordan Kennedy of 302 E. Main Street requested an answer from the Council if an exception was to be made for his son's 4-H goat project. He had submitted a letter from the County Extension Director Natalie Daily Federer of his son's participation in this year-round project.

On the research and recommendations from the Town Attorney by allowing an exception for 4-H they would be treating one group (4-H children) different from another group (people wanting to raise animals for food). Council decided essentially they would be saying one group should be treated differently than another and end result they decided to follow the Town Ordinance.

With nothing further to discuss, Council Member Wilcoxon made a motion to adjourn the July 2016 monthly Town Council meeting, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Robert Schultz, Council President

Suzanna Wilcoxon, Council Vice President

Raymond Saltsman Sr., Council Member

Attest: Clerk Treasurer, Judy Harwood