

**TOWN OF MEDARYVILLE**  
**MONTHLY MEETING**  
**July 17, 2019**

The Town of Medaryville met in regular session on July 17, at 6:30 pm with the following members present:

Robert Schultz	Council President
Suzanna Wilcoxon	Council Vice President
Raymond Saltsman Sr.	Council Member
Judy Harwood	Clerk Treasurer
Jackie Hines	Deputy Clerk
Amber Lapaich	Town Attorney
Keith Hauptli	Maintenance Supervisor

Absent: David Combs, Town Marshal

**Bids for Elevated Water Tank:**

A mandatory pre-bid meeting was held Thursday, June 27, 2019 at 4:00 pm est. in the Town Hall. Sealed bids will be received by the Town up till 6:30 pm est. on Wednesday, July 17, 2019.

John Sturgill, the Engineer hired by the Town for the water tower project has advised that a certain environmental study was not yet completed and as a result was recommended that bid opening be rescheduled to July 30, 2019 at 3:00 pm est. at the Medaryville Town Hall.

**Resolution 2019-07-01 Approving the New Date for Opening Of Bids for the Water Tower,** was read by Town Attorney Lapaich.

Motion was made by Council Member Wilcoxon to accept **Resolution 2019-07-01 Approving the New Date for Opening Of Bids for the Water Tower,** second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

**Minutes:**

The public reading of the minutes was waived this month; copies of the minutes were made available for the Council and the public to read prior to the meeting and also available on the Town's website (medaryville.net). Copies are on file in the Clerk Treasurer's office.

Council Minutes

Council Member Wilcoxon made a motion to approve the minutes from the June 19, 2019 Council Meeting, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

**Claims:**

June claims

Council Member Wilcoxon made the motion to approve claims as presented for June,

second by Council Member Saltsman Sr.  
**Motion was carried with a vote of 3 yes 0 no.**

*Draw from local shares of CDBG grant*

A motion was made at the June Council meeting to accept the proposal from K & S Engineers, Inc. to perform a Geotechnical Exploration in connection with the proposed 60,000 gallon elevated water tank.

Council Member Wilcoxon made the motion to accept K&S Engineers invoice #16266 in the amount of \$4,500 to be paid from the local shares of the CDBG grant, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

**Utility Report:**

Adjustments

No adjustments

**Town Marshal:**

June stats were submitted.

**Maintenance:**

Town Park roofs

Two estimates for the Park shelter roof and bathroom roof were submitted to the Council:

Kuiper Masonry.....\$10,408.60

STE Construction and Design..... \$4,700.00

Clerk Treasurer Harwood reminded Councilman Ray Saltsman Sr. must sign an elected official's written disclosure and Council President Robert Schultz to sign the certified statement.

Council Member Wilcoxon made the motion to accept the estimate bid for \$4,700 from STE Construction and Design along with the disclosure paperwork from Councilmen Ray Saltsman Sr., second by Council Member Schultz.

**Motion was carried with a vote of 3 yes 0 no.**

Clerk Treasurer Harwood advised Council Member Saltsman Sr. that by hiring STE Construction & Design an elected official's written disclosure must be submitted disclosing his relationship as the owner's uncle.

Water distribution class

The water operator certification class has now come available for the Assistant Maintenance Supervisor to attend. Classes are now available in Michigan City from August 5, 2019 to October 28, 2019 from 6:00 pm to 9:00 pm central time for two days a week.

Council Member Wilcoxon made the motion for Steven Foust, Assistant Maintenance Supervisor to attend and for Clerk Treasurer Harwood to pay the admission fee of \$400 and the cost of \$408.74 for his books, he will not comp the time but will use the time as his regular schedule

hours, and will use the maintenance truck for transportation, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

Additional town park repairs

Maintenance Supervisor Hauptli requested to address the Council about the issues with repairs to the Town Park. He has brought up several times in the past years the basketball court and fencing are in need of repairs. The exterior boards on the shelter building along with the screens and doors need work. Maintenance is willing to make the minor repairs but the bigger ones he feels the Park Board should address and possibly look for grants to update our Town Park.

Council President Schultz asked to review the ordinance of establishing a Town Park and Recreation Board. It was apparent that the Board has some vacancies and by the ordinance 2007-12-02 that each new appointment shall be made by the Town Council. Council President Schultz asked each council member to come with some possible names to fill the positions by next month's meeting.

**Old Business:**

Town election board

Karen Wagner, Chairwoman of the Medaryville Election Board suggested to the Council for an estimated budget of \$1,000 for the Republican Convention on August 6, 2019, and the General Elections in November.

Council Member Wilcoxon made the motion to accept the estimated election expenses for both the convention and general election at \$1,000, second by Ray Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

**New Business:**

Request for review town insurance

Council President Schultz presented to the Council he felt it was time to solicit bids for the town insurance again. He requested Clerk Treasurer Harwood to advertise for quotes in the Journal and the Market to include liability, property, and automobile coverage and for the quotes to include option of cyber security coverage.

Council Member Wilcoxon made the motion to advertise for quotes in the Journal and Market for the Town Insurance to be reviewed at the August 21, 2019 Council Meeting, second by Council Member Schultz Sr.

**Motion was carried with a vote of 3 yes 0 no.**

Medaryville Fire Department

Medaryville Fire Chief, Shaun Hauptli requested to speak to the Council but could not attend and sent another representative from the fire department, Keith Hauptli. He explained the Fire Department is trying to get a grant to purchase a new firehouse and asked if the Town would be willing to help finance the new station.

It was decided by the Council until they can have a more understanding of exactly what the Fire Department is requesting for the Town to do, they will table the request until they receive more information.

Council Member Wilcoxon made the motion to table the request until the Fire Department can provide more information on their request, second by Council Member Schultz Sr.

**Motion was carried with a vote of 3 yes 0 no.**

Discussion on House Act 1347

Due to recent changes in IC 8-1.5-3-4(d) Clerk Treasurer Harwood recommended an amendment to Ordinance 2008-07-01 are now required. Town Attorney Lapaich and the utility Department will read further into the changes and will have the amendment ready by next month's meeting.

Discussion Weed and Grass ordinance increase

Maintenance Supervisor Hauptli had requested at the June 19, 2019 Council meeting for a change in the charge for mowing properties in violation of **Ordinance 2013-09-01 Removal of Weeds, Grass, and rank Vegetation**. Town Attorney Lapaich was to draw up an amendment for the ordinance at the next council meeting. After researching she found the charges was placed by a motion in August 15, 2012 and suggested to change the charges it would only take another motion.

Council Member Wilcoxon made a motion to change the charge rate from \$125.00 for the first hour to \$250.00 for the first hour, and any additional time will be billed in 15-minute increments of \$62.50 (per mower used), second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

Town Attorney Lapaich advised Clerk Treasurer Harwood all letters will have to be resent with the new charges.

Council President Schultz brought up he wants a credit card for town use with a limit of \$1,000, Town Attorney Lapaich will research the laws and controls by the next council meeting.

With nothing further to discuss, Council Member Wilcoxon made a motion to adjourn the July 2019 monthly Town Council meeting, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

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Robert Schultz, Council President

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Suzanna Wilcoxon, Council Vice President

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Raymond Saltsman Sr., Council Member

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Attest: Clerk Treasurer, Judy Harwood