

MONTHLY MEETING

July 19, 2017

The Town of Medaryville met in regular session on July 19, 2017 at 6:30 pm with the following members present:

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| Robert Schultz | Council President |
| Suzanna Wilcoxon | Council Vice President |
| Raymond Saltsman Sr. | Council Member |
| Judy Harwood | Clerk Treasurer |
| Jackie Hines | Deputy Clerk |
| Keith Hauptli | Maintenance Supervisor |
| Amber Lapaich | Town Attorney |
| David Combs | Chief Town Marshal |

Minutes:

The public reading of the minutes was waived this month; copies of the minutes were made available for the Council and the public to read prior to the meeting and also available on the Town's website (medaryville.net). Copies are on file in the Clerk Treasurer's office.

Council Minutes

Council Member Wilcoxon made a motion to approve the minutes from the June 21, 2017 Council meeting and June 27, 2017 Special Meeting meeting, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Claims:

Council Member Wilcoxon made the motion to approve claims as presented for June 2017, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Change order #1

Council Member Wilcoxon made a motion to approve change order #1 to the 2017 Pavement Improvement Restoration to add additional storm sewer work on Ridge/US 421 and to add an additional ½ inch asphalt overlay in the amount of \$30,383.00, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Invoice #1244

Council Member Wilcoxon made a motion to approve invoice 12494 to Yoder's Portable Building LLC in the amount of \$5,190 upon delivery, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Council President Schultz suggested a motion for the Clerk Treasurer to pay claims without continuously waiting for a meeting to approve purchases. With Community Foundation Grant he is dealing with small businesses that want their money upon delivery and it is impossible for him to have the exact amount due until delivery. Council Attorney Lapaich explained she understands the dilemma and realizes it is easier but claims should come before the Council and what the Council wants to do with it is up to them.

Council Member Wilcoxon made a motion from the Community Foundation Project for the Park at the end of Main Street, purchases to be paid at the time of pick up or delivery, the Clerk Treasurer can pay from the invoice amount but not to exceed the \$10,100 grant and donation amount, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Utility Report:

Adjustments

Council Member Wilcoxon made the motion to accept the adjustment for account 130202 in the amount of \$105.61 due to a leak, affidavit is on file, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Melissa Ingram Letter

A letter was presented requesting for the Council to write off debt in sewer liens and fees still owed by the previous owners of the property located at 419 W. Main Street. In her letter she stated she has purchased the property on June 3, 2017 and on June 16, 2017 she paid partial payment towards sewer liens and fees and back property taxes. She is requesting this write off so she may have use of utilities and continue improving the property.

Jackie Hines Utility Deputy Clerk advised as of July 15, 2017 she has not followed through with filing her land contract with the County Recorder. As of today (July 19, 2017) she owes the County \$676.50 not adding penalties owed to the County for liens along with \$387.45 not including penalties owed to the County for weed and grass liens with a total of \$1,063.95.

Council President Schultz requested a motion to table until further action is taken from Melisa on her purchase of 419 W. Main Street.

Council Member Wilcoxon made the motion to table the decision on Melissa Ingram's request until she has produce proof of ownership, second by Council Member Saltsman, Sr.

Motion was carried with a vote of 3 yes 0 no.

Cheryl Stone/Medaryville Decorating Committee

Cheryl Stone representing the MDC thanked the council for the purchase of the lights last year but unfortunately the electric did not work down 421 and asked Maintenance Supervisor Hauptli if the problem had been resolved. Maintenance Supervisor Hauptli has obtained Kennedy Electric to make the repairs and will be ready by Christmas.

Many members have dropped from the MDC and as the result they will be voting to absolve the temporary committee that was established until the Town could start budgeting money for decorations. With the remaining funds of approximate \$311.50 the Town Council agreed to look

into purchasing additional lights and the committee can donate their remaining funds to the purchase.

Maintenance:

New MVH paperwork

A memorandum was sent to the Town with changes to the use of the Motor Vehicle Highway Fund (MVH) that after June 30, 2017 the Town shall use at least fifty percent (50%) of the money for the construction, reconstruction, and maintenance of the Town's streets. The State to ensure that fifty percent of the MVH distribution is properly used a higher level of tracking will be necessary. State Board of Accounts (SBOA) has prescribed forms in place to identify disbursement along with the Clerk Treasurer and Maintenance Supervisor will have to comply.

Maintenance Supervisor Hauptli requested to purchase two (2) truckloads of gravel for the Town's alleys and the road to the Lagoon. The Council agreed with the road projects going on now they will revisit his request at next month's Council Meeting.

Town Marshal:

Town Marshal Combs submitted the department stats along with an additional report on abandoned vehicles. Law enforcement has given 12 owners a copy of the town ordinance concerning abandoned vehicles and was asked each to remove the vehicles in question. All vehicles have been removed with the exception of one, which was tagged on the date of his report. He is aware of other vehicles and will be making contact with the owners soon.

The update for the purchase of the new Police Vehicle will be possibly delivered at the end of August.

Council Member Saltsman Sr. submitted a report of concerns he has seen while driving around Town.

He has a suggestion on the hydrant behind his house south side of Waldron Street, to place a stop sign on the corner of the alley and Waldron. He feels the sign will help to stop what he has seen to be several near accidents along with a remedy to protect the hydrant. Along with the same alley going on to Pearl Street a suggestion of another Stop sign to prevent near accidents he has seen. He also suggested on corner of Waldron and Pearl Street to place a No Outlet sign to stop people from coming down the road with nowhere to turn around which also resulted from the hydrant being damaged. With Pearl Street being repaired he can see traffic speed picking up so he suggested a 4-way stop sign on Jefferson and Pearl Street.

He made a suggestion to contact the state highway department for the speed zone sign in front of the General Dollar Store is 45 mph as we are all aware of the increased traffic he would like to see it changed to 35 mph. He would also like to ask for a double yellow line down HWY 421 through town.

Council President Schultz made the suggestion to table the additional stop signs that were suggested until prices from maintenance can be obtained. Maintenance is also to call the State Highway Department for the speed limits and double yellow line on HWY 421.

Council Member Wilcoxon made the motion to table the decision on the additional stop signs and possible 4-way stop sign with the changing of the speed limit till the State has been contacted and business owners along with the cost, second Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

New Business:

Business Development Manager/Beth Powlen-Martin

Commonwealth Engineer, INC is a business that specialized in water and wastewater and is very interested to visit with the Council on the project of the water tower. At this time she left the Council with a packet of general information and reference projects the company has worked for in Indiana.

Operations Supervisor of Republic Services/Don Hoekstra

At the end of 2017 the current contract with the Town will expire and for the last 6 (six) years Republic Service has extended the current rate with no increases. He is presenting a proposal to the Town with two options to consider, option one, a two year agreement with zero increase or option two, a three year agreement that offers two years below you current rate, with the third year being slightly higher.

Council Member Wilcoxon made the motion to accept option two as the renewal plan, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Novotny Insurance/Gene Timm

Approached the town with the request of renewal process for the Town's insurance and would like to come into the office to start the renewal in August. Town Council will not be looking into a different insurance so all were in agreement to continue with Novotny Insurance.

Christmas lights lease program

Council was presented a lease program, where the company will do the installation, removal, upkeep and storage for the Town. Hap Industries, Inc. from Jonesboro, IN requested an opportunity to present their decorating program. Council felt this to be an opportunity for the Town to take advantage of but made the decision to look it over in July of 2018.

Ordinance 2017-07-01/Creating a Community Foundation Grant Fund

Council Member Wilcoxon read **Ordinance 2017-07-01, Creating a Community Foundation Grant Fund.**

Council Member Wilcoxon made the motion to accept the first reading of read **Ordinance 2017-07-01, Creating a Community Foundation Grant Fund,** second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Council Member Wilcoxon made the motion to suspend Robert Rules of Order and read by title only for the second and Third readings, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Council Member Wilcoxon made the motion to accept the second reading by title only **Ordinance 2017-07-01, Creating a Community Foundation Grant Fund**, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Council Member Wilcoxon made the motion to accept the third reading by title only **Ordinance 2017-07-01, Creating a Community Foundation Grant Fund**, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Maintenance Supervisor Hauptli suggested to the Council with his Assistant out for surgery he may need to hire someone temporarily. Council President Schultz saw no problems with him hiring Lloyd Brick and all Council Members were in agreement.

Old Business:

In finishing up on the Community Foundation Grant that was awarded to the Town of Medaryville a sign was budgeted for the park area and Council Member Schultz was looking for some suggestions for the regulations that will be placed on the sign. Suggestions of no picnicking, no alcohol, no tobacco products, and children must be accompanied by an adult.

Town Attorney Lapaich spoke with Mr. Slack on the two parcels to be used for the new water tower. He indicated they are interested in the sale of the property to the Town. She explained the Town would be obtaining this property by virtue of Federal guidelines because the Town is applying for a grant. The first step is to send a certified letter to Mr. Gordon Slack and the receipt is returned to KIRPC. The Town will be required to do a title search and appraisals by the guidelines of the grant.

Council Member Wilcoxon made the motion to approve the appraisal process and go on with the title search for the water tower grant, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Brian Capouch/drain issue

Council Member Wilcoxon called the County Court House and spoke with the Surveyor who confirmed the resident desiring to hook-up comes before the Town Council for permission. The Town Council needs to send a representative to go before the Drainage Board and report that a change is being made to the Town's drainage system.

Council Member Wilcoxon suggested a procedure needs to be put in place to save time and frustration to the resident. Town Attorney Lapaich will draft an ordinance by the August Council meeting.

With nothing further to discuss, Council Member Wilcoxon made a motion to adjourn the July 2017 monthly Town Council meeting, second by Council Member Saltsman Sr.
Motion was carried with a vote of 3 yes 0 no.

Robert Schultz, Council President

Suzanna Wilcoxon, Council Vice President

Raymond Saltsman Sr., Council Member

Attest: Clerk Treasurer, Judy Harwood