

TOWN OF MEDARYVILLE
MONTHLY MEETING
February 19, 2014

The Town of Medaryville met in regular session on February 19, 2014 at 6:30 pm with the following members present:

Derrick Stalbaum	Council Vice President
Carolyn Hager	Council Member
Judy Harwood	Clerk Treasurer
Jackie Hines	Deputy Clerk
Keith Hauptli	Maintenance Supervisor
Amber Lapaich	Town Attorney

Absent: Town Marshal Brian Gaillard
Council President Gene Payne

Minutes:

The public reading of the minutes was waived this month; copies of the minutes and special meeting were made available for the Council and the public to read prior to the meeting and also available at the Town's website (medaryville.net). Copies are on file in the Clerk Treasurer's office.

Council Member Hager made a motion to approve the minutes from the January 15, 2014 Council Meeting, second by Council Member Stalbaum.

Motion was carried with a vote of 2 yes 0 no.

Claims:

Council Member Hager made the motion to approve claims as presented for January 2014, second by Council Member Stalbaum.

Motion was carried with a vote of 2 yes 0 no.

Utility Report:

Council Member Hager made a motion to approve adjustments for account 139306 of \$12.00, an over charge of estimated reading, and account 142900 of \$32.74, to billing error, second by Council Member Stalbaum.

Motion was carried with a vote of 2 yes 0 no.

Maintenance Supervisor:

Maintenance Supervisor Hauptli expressed his concern that just because the weather is warming does not necessarily mean water lines will not continue to freeze. Residents need to be aware that it is important to continue to let their waterlines to drip to the diameter a pencil lead. The Town Council has received a number of complaints about frozen water lines and it appears eight lines are town related. Maintenance Supervisor Hauptli explained that many of the lines were frozen underneath roadways. He also explained that the frost line was approximately 4 feet deep and he felt that it would be hazardous to dig the roads in an attempt to solve these problems.

The Council asked John Sturgill of McMahon his opinion on how to handle this problem. Mr. Sturgill commented this situation is not unique for Medaryville every community and every big city are suffering from the same issues, it has been an anomaly winter and causing problems for everyone. Mr. Sturgill agreed digging the roadways would expose more of the ground waterlines and make it easier for the exposed pipes to freeze. He also stated heating the lines is dangerous and the risks involved do not outweigh the benefits. Councilman Stalbaum asked if the general consensus from other towns is to let nature take its course and let it thaw because of the risk involved Mr. Sturgill agreed.

Councilman Stalbaum recommended that residents continue letting their water drip and the general public has been notified through the radio and the Medaryville text messaging system. Utilities have been estimated the last two months and will probably be estimated again this month. An adjustment for allowing your water to drip will be made by taking an average of the last 3 to 6 months. Councilman Stalbaum asked that residents please be accountable for the amount of water being dripped.

Clerk Treasurer Harwood was concerned how the Council would adjust billing for customers who have been without water. Attorney Lapaich recommended contacting State Board of Accounts on the proper procedure of giving credit. Town Council has been supplying homes with potable water and extra gallons of water to help alleviate their burden and is aware this does not solve the problem.

Unfinished Business:

John Sturgill of McMahon was present to review the town's compliance plan submitted to IDEM (Indiana Department of Environmental Management). They have been waiting for confirmation from constructions section in regards to the pilot system. After several e-mails from Dale T. Schnaith, Chief Facility Construction, and confirmation was made that conceptually IDEM is good with the Town moving forward.

Edwin Buswell, Executive Director of K-IRPC (Kankakee-Iroquois regional Planning Commission) informed the Council if they wanted to be in the May 16th water and wastewater Community Focus Grant round they must submit a proposal by March 14, 2014.

Medaryville Council came in agreement to move forward with the grant proposal and application. On March 10, 2014 at 6:20 the Council will meet to review and accept the quote for the income survey following at 6:30 the public hearing for any individuals to express their views on the proposed federally funded CDBG (Community Development Block Grant) project.

John Sturgill presented a professional services agreement to complete the 30% design for the OCRA CFF grant process schedule.

Council Member Hager made a motion to accept McMahon Engineers and Architects in the amount of \$11,500, second by Council Member Stalbaum.

Motion was carried with a vote of 2 yes 0 no.

New Business:

Clerical Functions:

With the changes of the offices and all files are now in one room, Maintenance Supervisor Hauptli discussed with the Council sewer laterals need to be place at his convenience.

Councilman Stalbaum likes the fact all files are in the clerk's office and things go through the Clerk but also realizes a huge inconvenience for maintenance. Until copies can be made it was advised lateral files to be given to Maintenance and research for copies to be made for a plat book to keep in the Town truck. Also Councilman Stalbaum requested for a key box to be purchase and copy of keys placed and master key to clerk and president.

With the State and County emergency road closing employee PTO has be exhausted, Councilman Stalbaum requested from the Town Attorney Lapaich to research and draft an ordinance making changes to PTO budget.

Maintenance Supervisor Hauptli informed the Council due to the weather conditions has caused considerable hardship for the maintenance department. With the increased snow removal and the weather related issues he has allowed the Maintenance Assistant to work over his allotted 30 hours per week. Council agreed there is funding for some additional hours but not for overtime and to stay aware not to go over budget amount allotted.

Town Issues:

The first draft of the new fire department is now completed but would require for an alley alongside to be vacated. Medaryville Fire Chief Hauptli asked for the required steps to vacate on alley. Council members did not have issues with vacating an alley and the proper procedures would have to be followed.

With nothing further to discuss, Council Member Hager made a motion to adjourn the February 2014 monthly Town Council meeting, second by Council Member Stalbaum.

Motion was carried with a vote of 2 yes 0 no.

Council President, Gene Payne

Council Vice President, Derrick Stalbaum

Council Member, Carolyn Hager

Attest: Clerk Treasurer, Judy Harwood