

**TOWN OF MEDARYVILLE
MONTHLY MEETING
December 16, 2015**

The Town of Medaryville met in regular session on December 16, 2015 at 6:30 pm with the following members present:

Corrie Hauptli	Council Vice President
Robert Schultz	Council Member
Judy Harwood	Clerk Treasurer
Jackie Hines	Deputy Clerk
Brian Gaillard	Chief Town Marshal
Sheri Gaillard	Assistant Chief Town Marshal
Keith Hauptli	Maintenance Supervisor
Amber Lapaich	Town Attorney

Absent: Carolyn Hager, Council President

Minutes:

The public reading of the minutes was waived this month; copies of the minutes were made available for the Council and the public to read prior to the meeting and also available on the Town's website (medaryville.net). Copies are on file in the Clerk Treasurer's office.

November Council minutes

Council Member Schultz made a motion to approve the minutes from the November 2015 Council Meeting, second by Council Member Hauptli.

Motion was carried with a vote of 2 yes 0 no.

Claims:

Council Member Schultz made the motion to approve claims as presented for November 2015, second by Council Member Hauptli.

Motion was carried with a vote of 2 yes 0 no.

End of year transfers

Council Vice President Hauptli read the 2015 Transfer Resolution for General Fund.

Council Member Schultz made a motion to accept the 2015 Transfer resolution for the General Fund, second by Council Member Hauptli.

Motion was carried with a vote of 2 yes 0 no.

Letter sent to Midco Diving

The Town recently received a bill from Midco Diving & Marine Services, Inc. in the amount of \$750.00 for a trip charge to Medaryville. Within the contract if they were unable to complete the work as described a nominal trip fee may be charged. Immediately after the November 16, 2015

Council meeting Town Attorney Lapaich sent a letter, dated November 20, 2015, disputing the amount charged and has not received a response from the company.

Council Member Schultz made a motion to leave it alone and see what happens, a phone call is not necessary the letter is sufficient and suggest tabling until next month for a response from Midco Diving & Marine Services, Inc., Council Member Hauptli second the motion.

Motion was carried with a vote of 2 yes 0 no.

Key-Fund upgrade

Clerk Treasurer Harwood advised that an upgrade is needed to the Keystone Budget software. The current software that is used for fund accounting is no longer supported with upgrades and is now obsolete. The new Key-Fund program upgrade is for Fund accounting with Indiana Gateway integration, deduction check clearing and includes two (2) days onsite for installation and training. The current Key-Budget maintenance will transfer to this product.

Council Member Schultz made the motion to pay Boyce/Keystone/Komputrol \$4,000 for the Key-Fund upgrade, second by Council Member Hauptli.

Motion was carried with a vote of 2 yes 0 no.

Utility Report:

Council Member Schultz made the motion for account #107603 in the amount of \$106.96, account #131607 in the amount \$112.42, in the total amount of \$219.38 leak affidavits are on file, second by Council Member Hauptli.

Motion was carried with a vote of 2 yes 0 no.

Town Marshal:

November monthly stats were submitted to the Council.

Town Police vehicle will be out of commission while it is taken to the BRAUN dealership for a recall on a driver airbag inflator to be replaced. The fuel pump that was replaced last year has been found to be faulty and will be replaced at no charge to the Town at a later date.

Council Member Schultz asked Town Marshal Brian Gaillard for a status report on the letters requested to be sent. As set by the November Council meeting all complaints of trash violations are to be submitted to the Town's Police enforcement that will document with photos and submit to the Council to review. Seven letters have been mailed to residents regarding the trash on their properties.

Per Ordinance 2009-05-01 after the 10 day notice and property has not been abated the Town Officer shall write a citation. After the citation is written it is the officers' discretion if they have complied. If any resident should have questions or dispute the citation they are to come before the Violation Bureau.

It was agreed by both Council members according to the ordinance the violator will be fined a minimum of \$50 a day until brought to compliance and additional fines could occur if the Town must abate the property of trash, but cannot exceed \$2,500.

Council Member Hauptli suggested that each violation to be looked at separately and brought before the Council to determine the total amount of the fine.

Council Member-elect Ray Saltsman Sr. complained about dogs running at large. He called Pulaski County Sheriff Department as he has been instructed to do. Animal Control Officer John Kleinofen could not respond immediately and was told to call our local officers. Council Member Hauptli replied, several months ago the Council absolved the Town's animal control ordinance because it was not appropriate and adopted the County Animal Control Ordinance. Our Officers are not trained nor does the Town have a place to retain at the large dogs.

Town Marshal Brian Galliard informed the Council the Medaryville Police Department along with numerous police agencies and emergency medical dispatcher once again this year had the honor to participate in the Shop with a Cop program.

Maintenance Supervisor:

Abandoned bicycle

Maintenance Supervisor Hauptli asked if there was a procedure for disposing of an abandoned bike. Chief Town Marshal Gaillard reported there has made a report of a stolen bike. All Council Members agreed to scrap the unclaimed bike.

E-mail confirmation to IDEM

Maintenance Supervisor Hauptli presented a copy of the E-mail requested last month by the Council confirming the extension agreement on the deficiencies.

Tank inspection Quote

To comply with the IDEM request for estimates for the inspection and cleaning of the water tower to be turned in the first part of the year, and the project of the cleaning done by the end of summer 2016. Maintenance Supervisor Hauptli submitted a quote from Pittsburg Tank & Tower Maintenance Co. Inc. who originally built the tank.

Council Member Schultz made the motion for Maintenance to call Pittsburg Tank & Tower to inspect the water tower at the total cost of \$900, with 50% with order and remaining balance upon completion, second by Council Member Hauptli.

Motion was carried with a vote of 2 yes 0 no.

Maintenance Supervisor Hauptli thanked Carolyn Hager and Corrie Hauptli for the opportunity to have worked with them, and for the service and improvements to the Town they had accomplished as Council Members.

Council Member-elect Ray Saltsman Sr. questioned when will the work on 306 South US 421 be finished? Maintenance Supervisor Hauptli will complete the project when the ground has sufficiently settled and the pipe will be cut off and finished with a six inch grate.

Lagoon Update:

Claim 4 Wastewater CDBG WW-13-105

Council Member Schultz made the motion for Clerk Treasurer Harwood to pay from Local Shares, Town claim voucher #8228, invoice 500058 to McMahon in the total amount of \$4,400, second by Council Member Hauptli.

Motion was carried with a vote of 2 yes 0 no.

Council Member Schultz made the motion to pay from Local Shares, Town claim voucher #8230 of \$13,156 and Town claim Voucher #8231 of \$22,089 from Grant Funds, invoice 71999-1724 to Gaskill & Walton Construction, total amount of \$35,245, second by Council Member Hauptli.

Motion was carried with a vote of 2 yes 0 no.

Council Member Schultz made the motion for a transfer from Local Shares Town claim Voucher #8229 to the Retainage Fund in the amount of \$692, second by Council Member Hauptli.

Motion was carried with a vote of 2 yes 0 no.

Claim 5 Wastewater CDBG WW-13-105

Council Member Schultz made the motion for Clerk Treasurer to pay form Local Shares Town claim voucher #8244 invoice 500104 to McMahon, total of \$11,000, second by Council Member Hauptli.

Motion was carried with a vote of 2 yes 0 no.

Council Member Schultz made the motion for Clerk Treasurer to pay Gaskill & Walton Construction Town claim voucher #8247 invoices 7206-1724 in the amount of \$75,846 waiting for the 5 day notification of EFT of the Grant Fund, second by Council Member Hauptli.

Motion was carried with a vote of 2 yes 0 no.

Council Member Schultz made the motion for a transfer from Local Shares Town claim voucher #8245 to Retainage Fund in the amount of \$2,377.25, second by Council Member Hauptli.

Motion was carried with a vote of 2 yes 0 no.

Change order # one

Council Member Schultz made a motion to approve change order #one to make changes in the contractors Gaskill & Walton for the amount of \$4,800 for manhole frames with hatches and \$24,000 to relocate baffle wall at the total amount of \$28,800, second by Council Member Hauptli.

Motion was carried with a vote of 2 yes 0 no.

Unfinished Business:

Last reading of Ordinance 2016-01-01

Council Member Schultz made the motion to suspend Robert Rules of Order and read by title only **Salary Ordinance 2016-01-01**, second by Council Member Hauptli.

Motion was carried with a vote of 2 yes 0 no.

Council Vice President Hauptli gave the third and last reading of **Salary Ordinance 2016-01-01** by title only.

Council Member Schultz made the motion to accept the third and last reading of **Salary Ordinance 2016-01-01**, second by Council Member Hauptli.
Motion was carried with a vote of 2 yes 0 no.

Last reading of Ordinance 2016-01-02

Council Member Schultz made the motion to suspend Robert Rules of Order and read by title only **Ordinance 2016-01-02, Employee Benefits**, second by Council Member Hauptli.
Motion was carried with a vote of 2 yes 0 no.

Council Vice President Hauptli gave the third reading of **Ordinance 2016-01-02, Employee Benefits**.

Council Member Schultz made the motion to accept the third and final reading by title only of **Ordinance 2016-01-02, Employee Benefits**, second by Council Member Hauptli.
Motion was carried with a vote of 2 yes 0 no.

Maintenance job description

With the final reading of the salary ordinance and with the Maintenance Supervisor position changed from hourly to salary, the Council requested Maintenance Supervisor Hauptli and Town Council Attorney Lapaich to work together to create a job descriptions for the maintenance department.

Council Member Schultz made the motion to accept the job description for the Maintenance Supervisor on the December 16, 2015, second by Council Member Hauptli.
Motion was carried with a vote of 2 yes 0 no.

Update on tornado siren

Clerk Treasurer Harwood gave an update on the new tornado sirens. The funding from White Post Township of \$5,020 and Cass Township of \$500 has been received along with a payment of \$5,974 from the Town to order the equipment. The remaining balance of \$3,566 will be paid upon installation. EMA Director Sherri Galliard will be having a meeting December 17, 2015 to discuss the frequencies and dates of installations.

Council Member Schultz/Little League donation

Council Member Schultz reported back to the Council he had talked to Rob Conner about the check that had been written to the Town to deposit into the Baseball Diamond Donation Fund. The Council wanted Mr. Conner to fully understand once the check was deposited into the existing fund it is governed by the ordinance that had been established.

Council Member Schultz made the motion to deposit the check received from the Medaryville Baseball Program of \$1,600 into the Baseball Diamond Donation Fund, second by Council Member Hauptli. **Motion was carried with a vote of 2 yes 0 no.**

New Business:

MCO 2016 contract

2016 MCO contract was submitted to the Council prior to the meeting to review. The contract covers for operational services for the wastewater system and assistance for the water system with no changes to the rate charges.

Council Member Schultz made the motion to accept the 2016 MCO contract and \$1600 a month, second by Council Member Hauptli.

Motion was carried with a vote of 2 yes 0 no.

Medaryville new postal service hours

The Town received a letter from post office operations manager Nick Wells and was read in regards to changes of the service window hours of the Medaryville Post Office.

Indiana Bicentennial Commission

Basically a notice to the Town that Indiana celebrates its 200th anniversary of statehood on December 11, 2016. They asked if the Town would read the enclosed proclamation, or one similar on December 11, 2015 at 12:00 noon EST, and proudly raise the flag they have provided.

Council Member Schultz wanted to commend the people who have written letters in support of keeping the library branch open. He is not pleased seeing the children outside of the library trying to use the Internet. Council Member Hauptli added she hopes for a positive outcome and hopefully they will decide to keep the library open.

With nothing further to discuss, Council Member Schultz made a motion to adjourn the December 2015 monthly Town Council meeting, second by Council Member Hauptli.

Motion was carried with a vote of 2 yes 0 no.

Council President

Council Vice President

Council Member

Attest: Clerk Treasurer, Judy Harwood