

**TOWN OF MEDARYVILLE
MONTHLY MEETING
December 20, 2017**

The Town of Medaryville met in regular session on December 20, 2017 at 6:30 pm with the following members present:

Robert Schultz	Council President
Suzanna Wilcoxon	Council Vice President
Raymond Saltsman Sr.	Council Member
Judy Harwood	Clerk Treasurer
Jackie Hines	Deputy Clerk
Keith Hauptli	Maintenance Supervisor
Amber Lapaich	Town Attorney
David Combs	Chief Town Marshal

Minutes:

The public reading of the minutes was waived this month; copies of the minutes were made available for the Council and the public to read prior to the meeting and also available on the Town's website (medaryville.net). Copies are on file in the Clerk Treasurer's office.

Council Minutes

Council Member Wilcoxon made a motion to approve the minutes from the November 15, 2017 Council Meeting and the minutes from November 21, 2017 Special Meeting, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Council Member Saltsman Sr. made a motion to accept the statement of the December 4, 2017 Closed Executive Session, second by Council Member Schultz.

Motion was carried with a vote of 2 yes 1 abstain.

Council Member Wilcoxon abstained due to being absent from the session.

Claims:

Council Member Wilcoxon made the motion to approve claims as presented for November 2017, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

EVAPAR invoice 347644

At the September Council Meeting Council President Schultz had suggested for maintenance to take the generator to EVAPAR and have the work done and bring back the invoice to be paid.

Council Member Wilcoxon made the motion to pay EVAPAR invoice #347644 in the amount of \$652.14 for repairs for the Generac 100 KW Generator, second by council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

McMahon invoice #0501059

The October 24, 2017 invoice that was submitted to the Council at the November 15th Council meeting was tabled until a more detailed description could be obtained. A new invoice was received with further with further details, Council President Schultz and Council Member Saltsman Sr. did not agree with the breakdown and requested to table once again. Council President Schultz will contact the company and speak with them on the invoice.

Council Member Saltsman Sr. made the motion to table invoice #0501059 in the amount of \$694.30, second by Council Member Schultz.

Motion was carried with a vote of 2 yes 1no.

Council Member Wilcoxon stated the invoice is justified because McMahon reviewed the project and their time is valuable.

Application for payment and Change order #3

A change order to the 2017 Pavement Restoration/Improvement Grant of \$7,590 for restoration of drainage issues and the seeding of the property by the contractors. An application of final payment was submitted in the amount of \$8,834.90 retainage to Town and Country Construction. Council President Schultz doesn't understand why the town is being billed for the change order and requested to table until he calls McMahon.

Council Member Wilcoxon made the motion to table Change order #3 and application for payment until Council President Schultz talks to McMahon and call a Special Meeting, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Utility Report:

Adjustments

Council Member Wilcoxon made the motion to accept the adjustment for account 125500 in the amount of \$187.50 due to error in posting, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Town Marshal:

Stats were submitted

Council Member Saltsman Sr. asked about the 45 mph speed limit on the south side of town to be moved further outside the town limit. Town Marshal Combs reminded the Council at the August Council Meeting he had reported an e-mail had been received from the LaPorte INDOT they had a radar speed check done on the south side of Medaryville and the existing speed signs are appropriate and the yellow no passing lines are in compliance.

Council President Schultz still would like to follow up again to request the double yellow lines through town. Town Marshal Combs suggest that a letter from the council be sent to the local state representative asking for help.

Maintenance:

Maintenance Job applications

After reviewing applications at the Closed Executive Session on December 4, 2017 the Council agreed to hire Steven Foust as Maintenance Assistant.

Motion was made by Council Member Wilcoxon to hire Steven Foust as full-time assistant maintenance at \$17 per hour, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Motion was made by Council Member Wilcoxon a two-week vacation in lieu of health insurance, and the 90 day probationary period will be waived due to previous employment of the town, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Maintenance Supervisor Hauptli wanted to thank Rick's Service, Pioneer and the Co-Op for their help with the Christmas lights in town.

Old Business:

Ordinance 2018-01-01

Council Member Wilcoxon made the motion to suspend Robert Rules of Order to read **Ordinance 2018-01-01** by title only with the amendment for the last reading, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Council Member Wilcoxon read by title only **Ordinance 2018-01-01 Establishing Salaries of Employees and Elected Officials of the Town of Medaryville with the amendment to Maintenance Assistant from 13.25 to \$17 an hour.**

Council Member Wilcoxon made the motion to accept the last reading of **Ordinance 2018-01-01 Establishing Salaries of Employees and Elected Officials of the Town of Medaryville with the amendment**, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Police Vehicle

Council Member Wilcoxon made the motion to advertise for sealed bids for the 2009 Dodge Charger for two weeks in local papers to be sold as is with a deadline for all bids 6:30 pm (est) on January 17, 2018, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Town Attorney Lapaich will prepare the bid package.

New Business:

Town Attorney Contract

Council Member Wilcoxon made the motion to accept the retainer agreement for the coming year of 2018 for Amber Lapaich-Stalbrink which amounts to Fifteen Thousand Dollars (\$15,000.00) to be paid on a monthly basis of One Thousand Two Hundred and Fifty a month (1,250.00), second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Transfer of funds to Rainy Day

Council Member Wilcoxon read **Ordinance 2017-12-01 Transferring Funds from General Fund and MVH Fund to Rainy Day.**

Council Member Wilcoxon made the motion to accept the first reading of **Ordinance 2017-12-01 Transferring Funds from General Fund and MVH Fund to Rainy Day**, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Council Member Wilcoxon made the motion to suspend Roberts Rule of Order and read the second and third readings by title only, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Council Member Wilcoxon read the second reading of Ordinance 2017-12-01 by title only **“Transferring Funds from General Fund and MVH Fund to Rainy Day”**

Council Member Wilcoxon made the motion to accept the second reading of Ordinance 2017-12-01 **“Transferring Funds from General Fund and MVH Fund to Rainy Day”** by title only, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Council Member Wilcoxon read the third reading of Ordinance 2017-12-01 by title only **“Transferring Funds from General Fund and MVH Fund to Rainy Day”**

Council Member Wilcoxon made the motion to accept the third reading of Ordinance 2017-12-01 **“Transferring Funds from General Fund and MVH Fund to Rainy Day”** by title only, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

MCO Contract

Attorney Lapaich voiced concerns with the annual contract, the contract requires a written 90 day notification to each party of intent to terminate contract early she advised to change to 30 days. With the MCO insurance to add language that the Town be named as additional insured and under owners insurance ask MCO to remove the provision they shall be named as an additional insured under the Town's insurance. Also to contact our Town Insurance Agent and ask if any problems if MCO does not agree to remove. Under the miscellaneous to remove contract confidentiality because open door law prevents this document to be confidential.

It was agreed Town Attorney Lapaich will contact MCO for the changes and Clerk Treasurer Harwood to contact the Town's provider of insurance.

A motion was made by Council Member Wilcoxon to table the 2018 MCO contract until the January Council Meeting, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

K-IRPC representative

It is time to appoint a representative to the Kankakee Iroquois Regional Planning Commission Board of Commissioners for next year. According to the requirements of Indiana State Code 36-7-7, the Town is allowed one representative on the Board. The appointee's term shall begin in January, 2018 and expire at midnight December 31, 2018, or until an organizational meeting convenes in January of 2019.

A motion was made by Council Member Saltsman Sr. to appoint Suzanna J. Wilcoxon as the Town's representative to the K-IPC Board, second by Council Member Schultz.

Motion was carried with a vote of 3 yes 0 no.

Council Member Saltsman advised the Council that he looked into a price of a flagpole for the Medaryville Rest Park on US 421 that was recently built through grant funding. He looked at a 30 foot flagpole at the cost of \$1,025. Town Attorney Lapaich volunteered to check into a place in Michigan City and gather more information for the council.

With nothing further to discuss, Council Member Wilcoxon made a motion to adjourn the December 2017 monthly Town Council meeting, second by Council Member Saltsman Sr.

Motion was carried with a vote of 3 yes 0 no.

Robert Schultz, Council President

Suzanna Wilcoxon, Council Vice President

Raymond Saltsman Sr., Council Member

Attest: Clerk Treasurer, Judy Harwood