**TOWN OF MEDARYVILLE**

**MONTHLY MEETING**

**December 18, 2019**

The Town of Medaryville met in regular session on December 18, at 6:30 pm with the following members present:

Robert Schultz Council President

Suzanna Wilcoxon Council Vice President

Raymond Saltsman Sr. Council Member

Judy Harwood Clerk Treasurer

Jackie Hines Deputy Clerk

Amber Lapaich Town Attorney

Keith Hauptli Maintenance Supervisor

David Combs Town Marshal

**Minutes:**

The public reading of the minutes was waived this month; copies of the minutes were made available for the Council and the public to read prior to the meeting and also available on the Town’s website (medaryville.net). Copies are on file in the Clerk Treasurer’s office.

*Council Minutes*

Council Member Wilcoxon made a motion to approve the minutes from the November 20, 2019, Council Meeting, Second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

**Claims:**

Council Member Wilcoxon made the motion to approve claims as presented for November,

second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

Council Member Wilcoxon made the motion to approve the #1 draw for WW-16-118 water project, paid to McMahon Associates APV #11412 in the amount of $49,500.00 for the bidding phase and final design, and paid to Baker Tilly APV #11411 in the amount of $24,290.00 services provided for 2019 revenue bond and water project, also paid to Bose Mckinney APV #11410 in the amount of $9,250.00 for the SRF bond, Second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

**Utility Report:**

*Adjustments*

No adjustments

**Town Marshal:**

November stats were submitted.

Town Marshal Combs reported he purchased 2 of the 3 pistols that the Council previously approved in the November Council Meeting. Town Marshal Combs also reported he did not trade in the old pistols and he is researching on how to retire them.

**Maintenance:**

No Report

**Old Business:**

*Final reading of 2020 Salary Ordinance***:**

Council Member Wilcoxon made the motion to suspend Robert Rules of Order to read by title only for the third and last reading of **Salary Ordinance 2020-01-01**, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

Council Member Wilcoxon read aloud by title only **Salary Ordinance 2020-01-01.**

Council Member Wilcoxon made the motion to accept the final reading by title only **Salary Ordinance**

**2020-01-01,** Second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no**.

**New Business:**

*Phoenix Fabricators Contract*

Council Member Wilcoxon made the motion at the November Council Meeting to accept the Contract for Phoenix Fabricators, conditionally subject to closing SRF loan. The contract was presented to the Council for signatures.

*Oath of Office*

Newly elected Clerk-Treasurer Stacy Conley was sworn into office to start January 2020.

*Resolution 2019-12-01*

Town Attorney Lapaich read aloud the Resolution 2019-12-01

Council Member Wilcoxon made a motion to accept Resolution 2019-12-01 **Approving the Removal of the Outgoing Clerk/Treasurer from the Towns Financial Accounts and Approving the Addition of the Newly Elected Town Clerk/Treasurer to the Towns Financial Accounts,** second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no**.

*Ordinance 2019-12-02*

Town Attorney Lapaich read aloud ordinance 2019-12-02

Council Member Wilcoxon made a motion to accept the first reading of **Ordinance 2019-12-02 Clarifying Ordinance NO.06-01-2006 entitled “An Ordinance to Establish a Policy Regarding Payment of Bills and Claims” shall apply to any and all elected Town Clerk/Treasurers for the Town of Medaryville, Indiana,**

second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

*Suspend Robert rules of Order*

Council Member Wilcoxon made the motion to suspend Robert Rules of Order to read the second and third readings by title only **Ordinance 2019-12-02**, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

*Second Reading*

Council Member Wilcoxon read by title only for the second reading, **Ordinance 2019-12-02 Clarifying Ordinance NO.06-01-2006 entitled “An Ordinance to Establish a Policy Regarding Payment of Bills and Claims” shall apply to any and all elected town Clerk/Treasurers for the town of Medaryville, Indiana.**

Council Member Wilcoxon made a motion to accept the second reading **of Ordinance 2019-12-02 Clarifying Ordinance NO.06-01-2006 entitled “An Ordinance to Establish a Policy Regarding Payment of Bills and Claims” shall apply to any and all elected town Clerk/Treasurers for the town of Medaryville, Indiana,**

second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

*Third Reading*

Council Member Wilcoxon read by title only for the third and final reading, **Ordinance 2019-12-02 Clarifying Ordinance NO.06-01-2006 entitled “An Ordinance to Establish a Policy Regarding Payment of Bills and Claims” shall apply to any and all elected town Clerk/Treasurers for the town of Medaryville, Indiana.**

Council Member Wilcoxon made a motion to accept the final reading **of Ordinance 2019-12-02 Clarifying Ordinance NO.06-01-2006 entitled “An Ordinance to Establish a Policy Regarding Payment of Bills and Claims” shall apply to any and all elected town Clerk/Treasurers for the town of Medaryville, Indiana,**

second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

*MCO contract*

Council Member Wilcoxon made a motion to accept the 2020 contract between MCO (Midwest Contract Operations, INC) and the Town of Medaryville for operation and maintenance of the water and wastewater treatment systems in the amount of $19,147.00, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

*Fire Department contract*

Fire Chief Shaun Hauptli presented the 2020 Fire Department contract to Council Members, contract amount of $15,000.00 and an additional amount of $8,456.52 from Public Safety LOIT, to be paid in two installments.

Council Member Wilcoxon made a motion to accept the 2020 Fire Department Contract, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

With nothing further to discuss, Council Member Wilcoxon made a motion to adjourn the December 2019 monthly Town Council meeting, second by Council Member Saltsman Sr.

**Motion was carried with a vote of 3 yes 0 no.**

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Robert Schultz, Council President

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 Suzanna Wilcoxon, Council Vice President

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 Raymond Saltsman Sr., Council Member

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Attest: Clerk Treasurer, Judy Harwood