

**TOWN OF MEDARYVILLE
MONTHLY MEETING
December 15, 2014**

The Town of Medaryville met in regular session on December 15, 2014 at 6:30 pm with the following members present:

Derrick Stalbaum	Council President
Carolyn Hager	Council Vice President
Corrie Hauptli	Council Member
Judy Harwood	Clerk Treasurer
Jackie Hines	Deputy Clerk
Amber Lapaich	Town Attorney
Keith Hauptli	Maintenance Supervisor
Brian Gaillard	Chief Town Marshal

Minutes:

The public reading of the minutes was waived this month; copies of the minutes were made available for the Council and the public to read prior to the meeting and also available on the Town's website (medaryville.net). Copies are on file in the Clerk Treasurer's office.

Council Member Hager made a motion to approve the minutes from the November 19, 2014 Council Meeting, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Claims:

Council Member Hager made the motion to approve claims as presented for November 2014, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Maintenance annual review

An annual employee review was completed regarding Maintenance Supervisor Hauptli's job performance and raise.

Council Member Hager made the motion to approve the annual Maintenance Supervisor raise to the new hourly wage of \$21 per hour effective January 1, 2015, second by Council Member Stalbaum.

Motion was carried with a vote of 3 yes 0 no 1 abstain.

Town Issues:

Suzanne Hollis, the new assistant with the Pulaski Adult Learning Center, introduced herself to the Council. She is in the process of meeting with community leaders who are in positions to refer individuals who may benefit from continuing education. She wants to reach more on the west side of the county and possibly make them more aware of how the adult center can help. They are located next to the library on Riverside Drive, website pulaskialc@innovativeworkforce.com, and number 1-574-242-0131, flyers are available at the Town Hall.

Utility Report:

Adjustments

Motion was made by Council Member Hager to approve the adjustment for December 14, 2014 for the amount of \$114.00, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Town Marshal:

Chief Town Marshal Brian Gaillard submitted the November monthly stats. He reported our officers participated in the Pulaski County Shop with a Cop on December 14, 2014 at the Monticello Walmart.

Establishing a fund for violation fees

With the establishing of the violation board, Clerk Treasurer Harwood contacted State Board of Accounts on recommendation for deposit of the fines received for violations. They recommended our local attorney to write an ordinance for the fines and for the Council to specify the sources and uses of the fund. Town Attorney Lapaich drafted an ordinance for the Council to review.

Council President Stalbaum gave the first reading of **Creating a Nonreverting Fund Entitled “Ordinance Violation Bureau”**.

Council Member Hager made the motion to accept the first reading of **Creating a Nonreverting Fund Entitled “Ordinance Violation Bureau”**, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Garbage Cart citations

Clerk Treasurer Harwood presented to the Council citations for garbage cart violations. After 30 days if payment has not been received the Bureau shall not accept payment of the civil penalty without the consent of the Town Council. All Council Members are in agreement it is now time to pursue in small claims Court.

Motion was made by Council Member Hager to pursue the unpaid citations in small claims court, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Maintenance:

Recommendations for meter head assembly

Maintenance Supervisor Hauptli submitted a new quote regarding rebuilding two meter head assemblies. With the new quote being half of the cost of the original quote, Maintenance Supervisor Hauptli called Ortman Drilling and Water Services to place the order on hold until Council can review. Nathan Howell, MCO utility and operations specialist recommended rebuilding the water head assemblies. Council Member Hauptli was concerned if MCO assists maintenance to rebuild the meter head would this cost be additional because she questioned whether this would fall under the Town’s current contractual agreement. She also questioned the warranty of a rebuild to purchasing a new assembly. Based upon communications received from the Maintenance Supervisor all Council Members were in agreement to revoke the November 19, 2014 motion to purchase two new assemblies. Based on the inconsistency of quotes and due to several questions the Council had, they decided to review at the January Council meeting.

Motion was made by Council Member Hauptli to revoke the previous motion at the November 19, 2014 Council Meeting *“to purchase from Ortman Drilling and Water Services two meter head assemblies that would include labor at the cost of \$5,035.00 each and not to exceed \$11,130.00”*, second by Council Member Hager.

Motion was carried with a vote of 3 yes 0 no.

MCO annual report

Maintenance Supervisor Hauptli brought to the Council his concerns with the chlorine in the system due to long detention time in the transmission main, the reduced water usage and the increased iron level in the water. He feels the Council should consider the recommendations MCO has presented in the report. He expressed his concern of reducing the clear flow to the wastewater system that is believed to be caused by sump pumps and cleanout traps.

Lagoon Project Update:

Early payoff of bonds

Jeffery Rowe of Umbaugh sent instructions for the payoff of the outstanding 1994 (SRF) and 2005 (Indiana Bond Bank) Bonds in preparation for the wastewater project. A letter was prepared to be signed and sent to Mr. Martin requesting to submit payment for early payoff for the outstanding Sewage Works Revenue Bonds of 1994, Series A, by January 31, 2015.

Motion was made by Council Member Hager for the Council President to sign the letter to Mr. Matt Martin, Indiana Finance Authority, requesting an early Bond payoff, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Motion was made by Council Member Hauptli for the Clerk Treasurer to pay the 2005 Bond in the amount of \$63,801.00 from the Debt Service Fund for the early pay off prior to January 31, 2015 and also the 1994 Bond in the amount of \$40,064.00 out of Debt Service Fund for the early pay off payment made prior of January 31, 2015, second by Council Member Hager.

Motion was carried with a vote of 3 yes 0 no.

Unfinished Business:

Final reading of Ordinance 2015-01-01

Council Member Hager made the motion to suspend Roberts Rules of Order and read **Salary Ordinance 2015-01-01** by title only, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Council President Stalbaum read by title only the third and final reading of **Salary Ordinance 2015-01-01, An Ordinance Establishing Salaries of Employees and Elected Officials of the Town of Medaryville.**

Council Member Hager made the motion to approve the final reading of **Salary Ordinance 2015-01-01, An Ordinance Establishing Salaries of Employees and Elected Officials of the Town of Medaryville**, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Final reading of Ordinance 2015-01-02

Council Member Hager made the motion to suspend Robert Rules of order and read by title only **Ordinance 2015-01-02, Employee Benefits**, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Council President Stalbaum gave the final reading by title only **Ordinance 2015-01-02, Employee Benefits.**

Council Member Hager made the motion to accept the final reading of **Employee Benefits 2015-01-01**, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Little League

Town Attorney Amber Lapaich prepared for the Pulaski County Abstract a resolution giving authority to sign for the Town of Medaryville and the Purchase Agreement to be approved and signed by both parties.

Council President Stalbaum gave the reading of Resolution 2014-12-01 **Authorizing the Purchase of Certain Real Estate from the American Legion Post No. 96.**

Council Member Hager made the motion to accept the reading of Resolution 2014-12-01 **Authorizing the Purchase of Certain Real Estate from the American Legion Post No. 96**, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

With passing of Resolution 2014-12-01 Medaryville Town President, Derrick Stalbaum and Medaryville American Legion Commander, Frank Coffey signed the purchase agreement. The closing for the Little League purchase will be December 22, 2014, 10:00 am est, at the Pulaski County Abstract.

New Business:

MCO Contract

Council Member Hauptli made the motion to approve MCO (Midwest Contract Operations) Operational Agreement for services for 2015 in the amount of \$1,600 per month, second by Council Member Hager.

Motion was carried with a vote of 3 yes 0 no.

Fire Department Contract

Council Member Hager made the motion to sign the 2015 Fire Protection Agreement, second by Council Member Stalbaum.

Motion was carried with a vote of 2 yes 0 no 1 abstain.

Nepotism Forms

Each Council Member signed the annual certification on compliance with the Municipal Nepotism policy involving direct line supervision.

End of year spending

Council Member Hager made the motion with the remaining fund of 2014 to purchase the items on the maintenance priority list and any funds remaining to be transferred into the rainy day fund after priority list and all bills are paid, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Hiring of Maintenance Assistant

In lieu of our previous part-time Maintenance Assistant's resignation this year, Maintenance Supervisor Hauptli has recommended Mr. Keven Roe for hire, which has a very solid experience for his work for the Town of Winamac. Mr. Roe in advance to hire informed the Council he will be attending a mission trip February 21, 2015 to March 1, 2015. Maintenance Supervisor Hauptli will give documentation with the Council approval to take leave of absence without pay.

Council Member Hager made the motion to hire Kevin Roe to fill the position of Maintenance Assistant, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

With nothing further to discuss, Council Member Hager made a motion to adjourn the December 2014 monthly Town Council meeting, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Council President, Derrick Stalbaum

Council Vice President, Carolyn Hager

Council Member, Corrie Hauptli

Attest: Clerk Treasurer, Judy Harwood