

TOWN OF MEDARYVILLE
MONTHLY MEETING
April 16, 2014

The Town of Medaryville met in regular session on April 16, 2014 at 6:30 pm with the following members present:

Derrick Stalbaum	Council President
Carolyn Hager	Council Vice President
Corrie Hauptli	Council Member
Judy Harwood	Clerk Treasurer
Jackie Hines	Deputy Clerk
Keith Hauptli	Maintenance Supervisor
Amber Lapaich	Town Attorney
Sheri Galliard	Deputy Town Marshal

First order of business according to Robert's Rules of Order is the automatic succession rule, the vice-president Derrick Stalbaum will automatically succeed to the office of president.

A motion was made by Council Member Hager to nominate herself as vice-president, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Minutes:

The public reading of the minutes was waived this month; copies of the minutes and special meeting minutes were made available for the Council and the public to read prior to the meeting and also available at the Town's website (medaryville.net). Copies are on file in the Clerk Treasurer's office.

Council Member Hager made a motion to approve the minutes from the March 19, 2014 Council Meeting, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Council Member Hauptli requested permission to rescind her vote due to the fact she was not a Council Member at the time of the meeting, agreed and passed by both Council Members Stalbaum and Hager.

Council Member Hager made a motion to approve the minutes from the March 19, 2014 Council Meeting, second by Council Member Stalbaum.

Motion was carried with a vote of 2 yes 1 abstain.

Council Member Hager made a motion to approve the Special Meeting minutes from the April 3, 2014, second by Councilman Stalbaum.

Motion was carried with a vote of 2 yes 1 abstain.

Claims:

Due to the result severe weather at the beginning of the year has resulted in Maintenance Supervisor Hauptli's overtime funds to be depleted. Clerk-treasurer Harwood requested additional overtime monies to be considered for Maintenance Supervisor Hauptli.

Council Member Hager made the motion to transfer funds in the amount of \$3,000 to Maintenance overtime, second by Council Member Stalbaum.

Motion was carried with a vote of 2 yes 1 abstain.

Council Member Hager made the motion to approve claims as presented for March 2014, second by Council Member Stalbaum.

Motion was carried with a vote of 2 yes 1 abstain.

Utility Report:

Compensation for dripping was allowed this year because of the severe weather and frozen Town water lines. According to state requirements the Town is allowed a certain amount of unaccountable water loss per year. Clerk-treasurer Harwood set an edit based on the average of water consumption customers used during 3 months. Because the water loss was so excessive she suggested that guidelines should be set if the Council is to continue to allow compensation for future water dripping.

Council Member Hager made the motion to approve the edits for dripping during the months of January through March due to the abnormal weather, second by Council Member Stalbaum.

Motion was carried with a vote of 2 yes 1 abstain.

Council Member Hager made the motion to approve adjustments for frozen water lines in the total amount of \$530.70 to be given as a credit for nonuse of services, second by Council Member Stalbaum.

Acct. 103803 for \$75.83	Acct. 120000 for \$30.60
Acct. 106800 for \$65.48	Acct. 120603 for \$42.96
Acct. 113804 for \$65.48	Acct. 127001 for \$68.60
Acct. 114200 for \$30.60	Acct. 136903 for \$87.81
Acct. 118200 for \$30.60	Acct. 139300 for \$32.74

Motion was carried with a vote of 2 yes 1 abstain.

Council Member Hager made the motion to approve adjustments of \$3,348.35 for water leaks to: Accounts 109001, 126600, 128000, 137201, 137201, 144900 all affidavits are on file, and to the accounts 116400, 125500 due to program overestimating, second by Council Member Stalbaum.

Motion was carried with a vote of 2 yes 1 abstain.

Clerk Treasurer Harwood presented the annual maintenance contract with Keystone Software.

Council Member Hager made the motion to approve the amount of \$4,875.00 for the annual Keystone Software maintenance agreement contract, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Town Marshal:

Assistant Chief Gaillard submitted monthly stats for the month of March 2014.

Maintenance Supervisor:

IDEM Electronic filing (DMR):

At the last Council Meeting Council President Stalbaum tabled giving authorization for maintenance to complete monthly paperwork. After reviewing Council President Stalbaum signed the paperwork giving Maintenance Supervisor Hauptli authorization to complete monthly IDEM (DMR) reports regarding the wastewater treatment system.

Pulaski County Highway Dept. patching quote:

Maintenance Supervisor Hauptli presented a quote from the Pulaski County Highway Department to repair and patch town roads. Council members were pleased with the work the county had previously completed and suggested the cost should be around \$3,000, the same price as last year.

Council Member Hager made the motion to hire Pulaski County Highway Department to repair and patch town roads to be paid from the CEDIT Fund, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Town Park:

Sue Jungles of the Town Park and Recreation Board was asked to attend for the discussions of the Town Park.

Maintenance Supervisor Hauptli submitted to the Council a quote to repair the Park swings.

Council Member Hager made the motion to repair the Town Park swing set at the cost of \$554.40 along with the cost of shipping and handling from the park fund, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Pulaski County Human Services Executive Director, Jackie Frain requested permission to use the Town Park once again for the Mobile food truck on June 6, 2014, between the times of 10:00 a.m. and 1:30 p.m. est. All were in agreement and the restrooms will be available during this time as well.

According to Ordinance 2007-12-02, section 5, the Park Recreation Board duties are to establish rules governing the use of the park. There have been many questions of the use of bikes within the park. The Council suggested if the Park Board could investigate the liability and requirements of signs for the park by next council meeting.

After discussing changes to the Park Recreational Board, the Council and Park Board feel the Ordinance has become out dated for the purposes it originally was created. It was suggested for 3 volunteers to serve for a two year term staggered along with other optional changes to be presented by the next Town Council meeting.

Maintenance Supervisor Hauptli has talked to the West Central School Shop Teacher, Bill Amsler offered for his class build a bike rack for the Town if we provide the materials. The Council appreciates the school shop for wanting to work in their own community and donate their time to provide a much needed item for our Town Park.

Council Member Hager made the motion to purchase the materials for the West Central School Shop Class to build the Town two bike racks for the Town Park, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

North Central Co-op

Council had previously requested for Maintenance to submit a plan on cost and materials for review by this months meeting. Maintenance Supervisor Hauptli submitted an estimate cost of \$1,185 including labor. The Town also received a letter from Steve Schultz stating they are willing to cover the cost of parts not to exceed \$700 and supply 22 tons of gravel.

Council Member Hager made the motion to pay from operating cash the Town's portion to install new tile from the north edge of Co-op property along South National Street to the catch basin on Prairie Street and South National Street intersection, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Ridge Street drainage

Maintenance Supervisor Hauptli submitted an estimated quote of \$2,070 to repair and install a new catch basin on Ridge Street next to the Lutheran Church to alleviate the standing water at the intersection of Ridge Street and 421.

Council Member Hauptli made the motion to repair and add a catch basin on Ridge Street that will tap into the existing storm drain down the alley of Elston, with monies to be used from the CEDIT Fund and not to exceed \$3,000, second by Council Member Hager.

Motion was carried with a vote of 3 yes 0 no.

Unfinished Business:

Second reading of Ordinance 2014-05-01

Council Member Hager made the motion to suspend the Robert Rules of Order and read by title only the second reading of **Ordinance 2014-05-01**, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Council Member Hager gave the second reading of **Ordinance 2014-05-01, PROVIDING A TOWN EMPLOYEE WITH THE OPTION OF EARNING COMPENSATION TIME TO MAKE UP FOR EACH DAY LOST AS A RESULT OF THE CLOSING OF THE MEDARYVILLE TOWN HALL BECAUSE OF A STATE OF EMERGENCY**, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

New Business:

Umbaugh & Associates

Jeff Rowe, a public accountant of H.J. Umbaugh & Associates, requested to attend the Council meeting to introduce himself and his firm. Umbaugh is a public accounting firm that specializes specifically as financial advisors for municipalities and has a previous relationship and history working with the Town. He wanted to reach out and offer help and services in respect to the wastewater project and possibly answer any questions of financing the project. After listening to the advice, the Town Council will call a special meeting with Edwin Buswell of K-IRPC to discuss the need of hiring a financial advisor along with a bond consultant. Clerk-treasurer Harwood will set up the Special meeting as soon as possible.

Income Survey notification

Clerk-treasurer Harwood gave the Town Council a copy of the income survey letter that will be sent to residents notifying them the Town is applying for a CDBG (Community Development Block Grant). As required of the application, the community must provide combined information within the proposed area that will directly benefit from the use of grant funds. The Town Council has hired the University Research Consultants to conduct the survey that is crucial for the success of the project.

A motion was made by Council Member Hager to accept the income survey notification and for the additional monies for the required postage to send by mail to all Town residents, second by Council Member Hauptli.

Motion was carried with a vote of 3 yes 0 no.

Town Issues:

An invitation was read from the Pulaski County Human Services, Inc. cordially inviting the Council to attend the 39th Annual meeting and Volunteer Recognition on April 24, 2014.

With the adjustments and credits that were given for water lines freezing and for dripping a Town Resident asked if she may also be given a water credit due to frozen lines. Although she was not on the agenda the Town Council reviewed her request and due to procedures being set to determine if the Town was responsible for lines freezing had not been followed, and failure to report her frozen lines, they denied her request.

With nothing further to discuss, Council Member Hauptli made a motion to adjourn the April, 2014 monthly Town Council meeting, second by Council Member Hager.

Motion was carried with a vote of 3yes 0 no.

Council President, Derrick Stalbaum

Council Vice President, Carolyn Hager

Council Member, Corrie Hauptli

Attest: Clerk Treasurer, Judy Harwood